

FAWLEY PARISH COUNCIL

POLICY, RESOURCES AND PERSONNEL COMMITTEE

To: Cllr A Alvey (Chairman), Cllr B Thorne (Vice Chairman), Cllr A Glass, Cllr M Langdale, Cllr L Llewellyn, Cllr K Smith, Cllr P Wappet-Madden.

You are hereby summoned to attend a meeting of the Policy, Resources and Personnel Committee on Wednesday 14 November 2018 commencing at 7:00pm in the Jubilee Hall, Fawley. The meeting will be preceded by a period of 15 minutes to allow any planning applications on the agenda to be viewed. Standing orders will be suspended to allow public participation of up to 15 minutes after item 45.

SUMMONS

Steve Postlethwaite
Clerk to the Council
07 November 2018

AGENDA

PRP 43. Apologies.

PRP 44. Declarations of Interest.

44.1 To receive declarations of interest from councillors on items on the agenda

44.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)

44.3 To grant any requests for dispensation as appropriate

PRP 45. Minutes: to sign the minutes of the meeting held on 05 September 2018.

Suspension of Standing Orders

PRP 46. PUBLIC SESSION

Reinstatement of Standing Orders

PRP 47. Chairman's Remarks

PRP 48. Planning

a) Parish List:

18/10801

Reserved Matters

Former Public Conveniences, School Road, Fawley, SO45 1EA

Re-consultation: Two-storey building for flexible use (Use Class A1, A2, B1a) (Details of appearance & landscaping, development granted by Outline Permission 14/11133)

Full planning permission

18 /11295

Land adjacent to Elmside, Ashlett Road, Fawley SO45 1DS

Proposal: 3 pairs of semi-detached houses; associated parking; cycle & bin stores

Full planning permission

18 /11341

Penlowarth, 7 Thornbury Avenue, Blackfield, Fawley SO45 1YP

Proposal: Flue on out building

Full Planning Permission

18/11363

1 May Crescent, Holbury, Fawley SO45 2GS

Proposal: Single - storey side extension

Lawful Development Certificate existing

18/11286

33 Heather Road, Fawley, SO45 1ER

Proposal: Rear extension to form a covered decking area

(Lawful Use Certificate for retaining an existing use or operation)

18/11404

Full Planning Permission

19 Dane Close, Blackfield, Fawley SO45 1ZY

Proposal: Replace conservatory roof

Full Planning Permission

18/11417

39 Waltons Avenue, Holbury Fawley SO45 2LT

Proposal: Roof alterations in association with new first floor; single storey-side extension

Full Planning Permission

18/11425

Fawley Refinery, Cadland Road, Hardley, Fawley, SO45 1TX

Proposal: Storage tank and associated works (Block 16)

Full Planning Permission

18/11352

22 Foxcroft Drive, Holbury, Fawley SO45 2FF

Proposal: Outbuilding

Full Planning Permission

18/11446

Fawley Croft, Blackfield Road, Fawley, SO45 1EH

Proposal: Roof alterations in association with new second floor; single-storey rear extension

b) New Forest National Park Authority:

18/00756

Variation/Removal of Condition

Fawley Quarry, Calshot Road, Calshot, Southampton SO45 1BB

Proposal: Application to vary conditions 2, 5 and 17 of planning permission 18/00437 to allow revised restoration scheme

Full Planning Permission

18/00752

Beach Hut 51, Calshot Beach West, Calshot

Proposal: Two storey beach hut and hardstanding; decking; 2no. solar panels; flue and boiler; removal of existing beach hut and hardstanding

c) New Forest National Park Authority Tree Works:

Application TPO 18/1079

29 The Glade, Langley, Southampton SO45 1ZP

Proposed works: Prune 1 X Oak tree

Reason for works: To improve shape/balance

PRP 49. Monthly Schedule of Accounts including interest received from CCLA Investments August & September 2018 and up to date bank reconciliation ([see attached x 2](#)).

PRP 50. To receive summary of Income & Expenditure for Admin and Fawley Parish Council overall ([see attached x 2](#)).

PRP 51. To consider price review of all Parish Facilities for 2019/20 ([see attached](#)).

PRP 52. Deed of variation QEII Recreation Ground ([see attached](#)).

PRP 53. To note asset disposal - Vauxhall Astra Van ([see attached](#))

PRP 54. To consider recommendation of Public Services Committee 17 October 2018 to adopt the Tree Management Policy ([see attached](#)).

PRP 55. To note addition (as below) to the Council's Data Retention Policy as recommended by the Council's Data Protection Officer.

• Customer contact information and membership details	5 years after customers last use of facility	Business (Providing a service to our users)	GW Office in locked filing cabinet/ Sports booker which is password protected	Paper records destroyed in cross shredder Sports-booker info redacted via pseudonym
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PRP 56. To consider Email, Internet Policy for Councillors ([see attached](#)).

- PRP 57. Councillor's Code of Conduct** ([see attached](#)).
- PRP 58. Update – Renda Road Planning** ([see attached](#)).
- PRP 59. To consider the 2019/20 Budget and agree to recommend to the Parish Council meeting 12 December 2018 subject to notification of tax band D figures from NFDC** ([see attached](#)).

PRP 60. Resolution updates:

Meeting 05 September 2018

PRP 29 RESOLVED: To proceed with an initial investment of £100,000 in the CCLA Property fund. **Update:** Investment made.

PRP 31 RESOLVED: To make the following awards

a) Gang Warily Scout & Guide HQ (fund raising project for new building - no accounts). The Council to be invoiced for the cost of building the website as per the grant application – this to be no more than £150.00. Sect 142 LGA **Update:** Invoice awaited.

b) New Forest Disability £100.00 Sect 137 LGA **Update:** Payment made.

c) Citizens Advice New Forest £250.00 Sect 137 LGA **Update:** Payment made.

PRP 36 RESOLVED: That the Parish Council sign up as an employer with CycleScheme to allow employees to purchase a cycle under a Hire Agreement with repayment made through payroll. **RESOLVED:** That any National Insurance contribution savings that may be made are split 50/50 between the employee and the Council. **Update:** Scheme set up, two employees have purchased cycles.

PRP 61. Correspondence:

a) For information:

i) Citizens Advice New Forest: Thank you letter for recent grant award.

ii) The Planning Inspectorate: Appeal Decision. 5 Chalewood Road, Langley, Southampton SO45 1YU, Bungalow; parking; landscaping; access onto St Francis Road, appeal dismissed.

iii) NFDC Streetscene: Portfolio Holders Decision on Car Parking:

This year it is proposed that free parking will be provided on Saturday 1st December to help promote Small Business Saturday which is a national campaign to promote local high streets and independent shops.

If your council holds a Christmas event which does not coincide with Small Business Saturday the council is happy to assist by suspending parking charges on the day of the event. If you wish to nominate a day (which should be during the period 4 weeks prior to Christmas Eve) please e-mail the parking office - parking.office@nfdc.gov.uk no later than 12th November 2018. As I am sure you can appreciate given the number of Towns and Villages within the district the logistics of organising the suspension of charges in each location on different days is considerable.

In addition to the two days identified above, as we did for the first time last year the council wishes to further support local business by suspending parking charges on the last weekend before Christmas. In 2018 this will be 22nd and 23rd December 2018.

iv) NFDC: NEW FOREST DISTRICT (OUTSIDE THE NATIONAL PARK) LOCAL PLAN 2016-2036 PART 1: PLANNING STRATEGY - SUBMISSION TO THE SECRETARY OF STATE. Notice is hereby given that on 1 November 2018 the Council submitted the Local Plan 2016-2036 Part 1: Planning Strategy to the Secretary of State, in accordance with Regulation 22 of The Town

and Country Planning (Local Planning) (England) Regulations 2012. The Local Plan 2016-2036 Part 1: Planning Strategy sets out a strategy and policies for the use, development or protection of land and buildings in the Plan Area for the Plan period 2016 to 2036, including new strategic allocations capable of accommodating 100 or more homes. The Local Plan and all supporting documentation together with all the representations made during the formal pre-submission publication period, which took place from 29 June to 12 August 2018, have been submitted to the Secretary of State. The Secretary of State will appoint an independent Inspector to undertake a Public Examination into the ‘soundness’ of the Plan. The Inspector will organise the Examination and will define the matters and issues to be examined in order to explore the soundness of the Plan. The Inspector will also determine which parties will be invited to attend the formal hearings of the Examination.

The Submission Local Plan and all supporting documents can be viewed on the Council’s website: www.newforest.gov.uk/localplan2016

The Submission Local Plan and supporting documents will also be available to view at:

Location	Opening times
Appletree Court, Beaulieu Road, Lyndhurst, Hampshire, SO43 7PA	Mon-Thurs: 8:45am-5:15pm Fri: 8:45am-4:45pm

Please note that no further representations can be made at this stage. If you have any queries, please contact the Policy and Plans Team (policyandplans@nfdc.gov.uk) or for enquiries about the arrangements for the Public Examination, please contact the Programme Officer, Ian Kemp (ikemp@icloud.com)

PRP 62 Cllrs News and Comments

Cllrs are reminded that this agenda item involves no more than an exchange of information.

PRP 63. Date of next meeting: 06 March 2019

Exclusion of public and press: At the conclusion of this part of the agenda, the Chairman will move the following resolution: That, considering the confidential nature of the business to be transacted, the public, including the press, be excluded from the remainder of the meeting.

PRP 64. Staffing matters:

a) To note staff training: The Deputy Clerk attended the Society of Local Council Clerks Regional Training Seminar in Newbury on 07 November 2018 at a cost of £123.00. The Clerk was due to attend but was unable to for personal reasons, the Finance and Transparency Officer was also due to attend but did not, due to heavy workload currently being experienced.