

## FAWLEY PARISH COUNCIL

### POLICY, RESOURCES AND PERSONNEL COMMITTEE

Minutes of a meeting of the Policy, Resources and Personnel Committee held on Wednesday 05 September 2018 at 7.00pm in the Jubilee Hall, Fawley.

Members	Present	Apologies	Absent
Cllr A Alvey Chairman	√		
Cllr B Thorne Vice-Chair	√		
Cllr A Glass	√		
Cllr M Langdale	√		
Cllr L Llewellyn		√	
Cllr K Smith	√		
Cllr P Wappet-Madden	√		

**Also Present:** Cllr B Coyston, Cllr C Reece (from 7.10pm), 3 members of the public (two until 7.20pm).

**In Attendance:**

Steve Postlethwaite, Clerk/RFO to the Council  
Sue Markides, Deputy Clerk

**PRP 21. Apologies:** Apologies were sent by Cllr Llewellyn for personal reasons. These were accepted.

**PRP 22. Declarations of Interest.**

22.1 To receive declarations of interest from councillors on items on the agenda

Cllrs Glass, Langdale and Thorne declared a non-prejudicial interest in agenda item 26 Planning, as they are members of the New Forest District Council Planning Committee. They stated that they would consider the applications on the evidence in front of them at this point in time.

Cllr Coyston advised that relating to agenda item 32, he is Chair of the Fawley Mensshed – this was duly noted.

22.2 To receive written requests for dispensations for disclosable pecuniary interests None

22.3 To grant any requests for dispensation as appropriate None

**PRP 23. Minutes: RESOLVED:** That the minutes of the meeting held on 20 June 2018 be confirmed as a correct record.

Standing Orders were suspended

**PRP 24. PUBLIC SESSION:** A member of the public advised of the following: he wished to object to the planning application to breed dogs at 31 Hampton Lane. Hampton Lane was a quiet residential area, that is, until the occupants moved in next door, with their vocal Chihuahuas. They arrived with, how many yapping dogs I do not know. The constant yapping is very frustrating so much so we had to plant a row of tall Laurel bushes at the top of our garden to try and suppress the noise.

We have a summer house at the top of the garden and my wife and I spend as much time as we can just reading and relaxing. This is not possible now with the dogs yapping. We have also had to shut our bathroom window and patio doors in our sitting room. This is where we watch films but we have

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not used it for such a long time because of the noise and this is where they intend to keep their dogs in the winter months.

We have also attached approximately 12ft of close board fencing to their fence, basically double lining it, to suppress the noise.

We own three rescue dogs and yes, they do bark if they hear anyone walking down our shingle drive but they also stop barking on command.

This is a residential area where people keep themselves to themselves and enjoy their gardens and respect one another. Hopefully people will take heed in what the community expects of one another, this is not a witch hunt but just a peaceful community and we would like to keep it that way.

Standing Orders were reinstated

**PRP 25. Chairman's Remarks:** Cllr Alvey advised of the following:

NFDC Planning Development Control have advised that Planning Application 18/10921

Fawley Independent Day Nursery, Removal of condition 6 of Planning Permission 09/93731 to allow occupancy based on Ofsted requirements will be considered by the Planning Committee meeting on Wednesday 12 September 2018. If you would like to speak please advise the office by 11am on Monday 10 September. (FPC comment 01 August 2018, No 3 We recommend permission).

You may have noticed the poppies on the roundabouts on the A326 – Kennels Corner has a different design due to the gravel – these have been made by a local lady who approached us to join in with the idea. The response has been very positive not just from the public, but local and national coverage as well.

**PRP 26. Planning: RESOLVED: To submit the following observations:**

**a) Parish List**

Full Planning Permission

18/10999

31 Hampton Lane, Blackfield, Fawley SO45 1ZA

Proposal: Part use of dwelling for dog breeding in line with Kennel Club

**(No 4)** We recommend refusal for the following reasons: this appears to be business use and the loss of amenity to the neighbours due to the excessive noise.

Full Planning Permission

18/11050

Hawethorn House, Lepe Road, Langley, Fawley SO45 1YT

Proposal: Two-storey side extension; rear conservatory; detached garage; access from Lepe Road

**(No 5)** We are happy to accept the decision reached by the District Council's Officers under their delegated powers.

Full Planning Permission

18/11056

197 Long Lane, Holbury, Fawley SO45 2PD

Proposal: Side dormer

**(No 3)** We recommend permission

Full Planning Permission

18/11025

81 Studley Avenue, Holbury, Fawley SO45 2PP

Proposal: Two-storey side extension to form a new dwelling

**(No 4)** We recommend refusal for the following reasons: over powering, out of keeping with the surrounding area and insufficient parking for occupants.

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Full Planning Permission

18/11032

Land off Lime Kiln Lane, Holbury, Fawley

Proposal: 4 blocks comprising 26 units (Use Class B1c/B2/B8); parking; cycle/refuse storage; landscaping; fencing

**(No 3)** We recommend permission

Full Planning Permission

18/10822

Fawley Refinery, Cadland Road, Hardley, Fawley SO45 1TX

Proposal: Storage building/tent (Block 3)

**(No 3)** We recommend permission

Full Planning Permission

18/11093

25 Charnwood Way, Langley, Fawley SO45 1ZL

Proposal: Single-storey rear extension

**(No 3)** We recommend permission

**b) New Forest National Park Authority Tree Works:**

Application TPO 18/0811

6 Hursley Drive, Langley, Southampton SO45 1ZU

Proposed works: Prune 2 x Oak tree

Reason for works: T5 To improve shape and balance

T6 To improve shape and balance/arboricultural maintenance

The Parish Council **SUPPORTS** this application subject to the advice of the arboriculturist of the New Forest National Park Authority.

**c) Hampshire County Council:**

**Traffic Order Proposals – A326 Marchwood Bypass 50 mph and A35 / A36 Totton 40mph speed limit proposals.** No objections raised, however members considered descriptions provided were not easy to understand.

**PRP 27. Monthly Schedule of Accounts including interest received from CCLA Investments June & July 2018 and up to date bank reconciliation.**

**RESOLVED:** To accept the Monthly Schedule of Accounts including interest received from CCLA Investments June & July 2018 and up to date bank reconciliation (see attached Appendices A & B).

**PRP 28. To receive summary of Income & Expenditure:** Members noted that income is lower than projected as the conversion of the compound buildings has taken longer than expected but hopefully these units will be occupied shortly providing income.

**PRP 29. Churches, Charities and Local Authorities (CCLA) Property Fund Investment:** Members noted the financial review undertaken and considered the investment should proceed as this had previously been discussed.

**RESOLVED:** To proceed with an initial investment of £100,000 in the CCLA Property fund.

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**PRP 30. Proposed changes to Fawley Parish Council (FPC) budget setting processes:**

Members requested the Clerk provide a timetable with dates and the sequence of the budget setting process to the Parish Council meeting due to be held 19 September 2018 to ensure that all councillors have an opportunity to be involved and contribute to the budget setting.

At this point in the meeting Cllr Glass advised that he is part of the Scouting movement but not involved with this particular scout group.

**PRP 31. To consider grant application forms from the following:**

**RESOLVED:** To make the following awards

- a) **Gang Warily Scout & Guide HQ** (fund raising project for new building - no accounts). The Council to be invoiced for the cost of building the website as per the grant application – this to be no more than £150.00. Sect 142 LGA
- b) **New Forest Disability** £100.00 Sect 137 LGA
- c) **Citizens Advice New Forest** £250.00 Sect 137 LGA

**PRP 32. To note provision of a building for Fawley Waterside Mens shed, free of rental charge for year one, with a standard lease to be issued in the near future. Noted.**

**PRP 33. To agree Christmas opening/closing times for Parish Facilities and allocation of Statutory Days.**

**RESOLVED:** To agree Christmas opening/closing times for Parish Facilities and allocation of Statutory Days as presented (see attached Appendix C).

**PRP 34. To receive a verbal update from the Clerk on a “Pop Up Shop” at Calshot:** The Clerk advised of the scoping undertaken relating to the setting up of a Pop Up Shop. Discussions have taken place with FareShare, a charity who provide food that has not reached the supermarket shelves i.e. rejected perhaps because of a crooked label or a spelling mistake. It was noted that this project would be complimentary to the existing FoodBank in Blackfield. Members requested a further update with a time table for proposals to be brought to the Parish Council meeting due to be held 19 September 2018.

**PRP 35. To note that following the decision by Fawley Parish Council to leave the Handy Trust commissioned youth service the Clerk has been asked by the Handy Trust to step down from the Management Board which he has duly done. Noted.**

**PRP 36. To consider introduction of “Cycle to Work Scheme”.**

**RESOLVED:** That the Parish Council sign up as an employer with CycleScheme to allow employees to purchase a cycle under a Hire Agreement with repayment made through payroll.

**RESOLVED:** That any National Insurance contribution savings that may be made are split 50/50 between the employee and the Council.

**PRP 37. To note on-going insurance claim relating to incident at Gang Warily involving rat poison and harm to dogs and visit from Health and Safety Executive with formal report expected in the near future.** The Clerk advised members that the Council was a client of New Forest District Council using their pest control service when local youths opened rat bait boxes causing harm to dogs.

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**PRP 38. Resolution updates: None**

**PRP 39. Cllrs News and Comments**

**Cllrs are reminded that this agenda item involves no more than an exchange of information.**

Cllr Glass advised of his attendance at the launch of the Waterside Economic Prospectus.

Cllr Coyston advised that the Fawley Mens shed will be opening to the public for the first time tomorrow.

Cllr Langdale advised he has received several complaints relating to the recent planning application for Fawley Quarry which he hopes to progress.

**PRP 40. Date of next meeting: 14 November 2018 (Budget)**

**Exclusion of public and press: RESOLVED:** That, considering the confidential nature of the business to be transacted, the public, including the press, be excluded from the remainder of the meeting.

**PRP 41. Staffing matters:**

- a) **To note staff training:** The Clerk attended a Health & Safety update seminar provided free of charge by Peninsular. Noted.

**PRP 42. To receive an update on the commercial agreement for the use of Risk Wizard – Risk Management Software.** The Clerk advised of a non-disclosure agreement with Risk Wizard who provide council specific risk management.

There being no further business the meeting closed at 8.13pm.

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Chairman