

FAWLEY PARISH COUNCIL

Minutes of the Parish Council meeting of Fawley Parish Council held on Wednesday 27 June 2018 at 7pm in the Jubilee Hall, Fawley.

Members	Present	Apologies	Absent
Cllr A Alvey Chairman	√		
Cllr B Thorne	√		
Cllr S Carroll		√	
Cllr B Coyston	√		
Cllr A Glass		√	
Cllr Hall	√		
Cllr M Langdale	√		
Cllr L Llewellyn	√		
Cllr S Milgate	√		
Cllr S Read	√		
Cllr C Reece	√		
Cllr K Smith	√		
Cllr B Spearing	√		
Cllr B Thorne	√		
Cllr P Wappet-Madden		√	

Also present: County Cllr A McEvoy until 7.45pm, 5 members of the public, 1 until 7.20pm.

In attendance:

Steve Postlethwaite, Clerk/RFO to the Council
Sue Markides, Deputy Clerk
Danni Alexander, Finance & Transparency Officer

18/19 Apologies for Absence: Apologies were sent by Cllrs Carroll, Glass & Wappet-Madden for personal reasons. These were accepted.

18/20 Declarations of Interest.

- a. To receive declarations of interest from councillors on items on the agenda
Cllr Thorne declared a non-prejudicial interest in minute 18/25 Planning, as she is a member of the New Forest District Council Planning Committee. She stated that she would consider the applications on the evidence in front of her at this point in time.
- b. To receive written requests for dispensations for disclosable pecuniary interests
Noted.
- c. To grant any requests for dispensation as appropriate Noted.

18/21 To approve as a correct record the minutes of the Annual meeting held on 09 May 2018.

RESOLVED: That the minutes of the Annual meeting held on 09 May 2018 be signed as a correct record.

Draft awaiting confirmation at the next Parish Council meeting

18/22 Chairman's Announcements: The Chairman reminded the meeting of the Armed Forces Day being held at Gang Warily on Saturday 30 June 2018, any offer of help on the council stand will be welcomed.

Cllr Alvey also advised that he had represented Fawley Parish Council at the recent County Council Church Service.

Suspension of standing orders

18/23 PUBLIC SESSION: The members of the public present did not wish to speak.

Reinstatement of Standing Orders

As per the Parish Council's Co-option policy members of the public were asked to leave the meeting.

18/24 To receive written applications for the office of Parish councillor (Blackfield and Langley Ward) and to Co-opt a candidate to fill the existing vacancy; the newly elected councillor will also fill vacancy on Amenities Committee as agreed at Annual meeting 09 May 2018.

Originally three applications for the office of Parish Councillor had been received. Prior to the co-option meeting one applicant dropped out. One applicant was unable to attend on the night but had submitted a written application and one verbal presentation (in addition to the written application) was received during the meeting.

A vote was taken, 7 votes to three for the successful candidate with one councillor abstaining from the vote.

RESOLVED: That Shelley Howard be co-opted onto the Parish Council serving on the Amenities Committee.

Members of the public returned to the meeting.

18/25 Planning:

a) Parish List

Full Planning permission

18/10765

Site of Fawley Power Station, Fawley Road, Fawley SO45 1TW

Proposal: Temporary use as gravel storage (Use Class B8); containment bunds; drainage channels

This application was not discussed as advice had been received earlier in the day that this application has been withdrawn being invalid.

b) New Forest National Park Authority:

18/00389

Beach Hut 6, Calshot Beach East, Calshot

Proposal: Beach hut

(No 3) We recommend permission

Draft awaiting confirmation at the next Parish Council meeting

18/00437

Fawley Quarry, Calshot Road, Calshot, Southampton SO45 1BB

Proposal: Application to vary condition 5 of planning permission 18/00140 to allow the restricted importation of sands and gravels

(No 3) We recommend permission subject to no increase in traffic movements to and from the site.

18/26 To receive an update from County Councillor: County Councillor McEvoy provided the following report.

ROADS & HIGHWAY MATTERS

1. Good news for roads in Hampshire as an extra £6million is committed to fix the damage caused by the extreme cold snap earlier this year. The Government has now allocated £3million from the national Pothole Fund to Hampshire and we will be matching this with a further £3million which will go immediately into more 'Find and Fix' gangs who are tackling the damage on the roads after the winter. There will also be two new dragon patcher machines working exclusively on Hampshire roads.

'Dragon Patchers' will be used as the war on potholes is stepped up. Quick and efficient, they can repair defects five times faster than traditional methods, are effective in all weathers, and don't need as much traffic management.

<https://www.hants.gov.uk/news/june18dragons>

Some months ago I met with a resident and highway officers regarding the surface of parts of the Calshot Road at Fawley. Some of that work has now begun.

2. I know Councillor Glass has been trying, unsuccessfully, for some time to get repairs done to the distributor road through the Hardley Industrial estate. He and a local resident passed it on to me and I'll just quote from the email I received yesterday from the resident. "Thanks for getting the new potholes filled so quickly. Impressive."

3. You might see gritters out in our area this week because of the high road surface temperatures. The heat wave is expected to continue until the end of the working week and roads in the county could reach a surface temperature of more than 50 degrees. This could cause roads to soften, leading to difficult driving conditions and increased braking distances. The recommendation to drivers is to watch their speeds and take care when travelling.

PETITIONS

I received a petition regarding Traffic on the Calshot Road, Fawley By Pass signed by 88 residents. I can't report on the outcome yet but I can confirm that I presented the petition to the County Council as soon as I returned from holiday and the petition was subsequently acknowledged to the petitioners on 19 June. When a decision has been made I'll let you know.

COUNTY COUNCIL FUNDING

Just a reminder that the Cabinet has agreed to provide £500K support to Town and Parish Councils to provide pump priming funding for targeted, joint initiatives aimed at improving local services. Where the local Parish or Town Council wants to retain a service eg Verge cutting we want to help them be able to do that perhaps by purchase of equipment. Please take advantage of this funding before the money runs out.

STREET LIGHTS

Currently energy for street lighting costs approximately £2.7million per year so Hampshire County Council is asking for views on proposals to switch off some street lights for two or more hours during the night from April 2019. Switching off street lights for a minimum of

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two or more hours per night on some residential streets would initially save £230,000 per year and only roads with a low crime rate will have their lights switched off but if residents are worried that the lack of street lighting will increase crime rates, please go online and have your say.

The consultation will close on Sunday, August 5 and for details visit

<http://hants.gov.uk/aboutthecouncil/haveyoursay/consultations/publictransportandstreetlighting>

The results of this consultation will be published on the website.

FINALLY

A campaign is underway to renovate the D-Day footpath. The Lepe Loop crosses beaches where troops left for the D-Day landings more than 70 years ago. Currently it is almost impassable during wet weather and the loop is in need of surface improvements as well as new signage and information boards to tell walkers of its wartime past and fascinating wildlife. There is currently a push to raise £25,000 for the footpath and is being spearheaded by the New Forest National Park Authority and Hampshire County Council with help from Friends of Lepe. The fundraising is part of the nationwide Make One Million campaign, run by the British Mountaineering Council (BMC), which is aiming to raise £1million to renovate footpaths in all 15 of the UK's National Parks.

<http://www.newforestnpa.gov/.../campaign-underway-to-reno.../>

18/27 To receive updates from District Councillors: Cllr Alvey advised of the review of the Local Plan 2016-36 for the district now out for public consultation and referred members to agenda item 18/42; the development at Fawley Waterside is included in the review of the plan and he requested that comments to be provided to the Clerk by 01 August 2018.

18/28 To receive an update report from the Youth Worker: the following report was noted.

School Drop ins and Education Outreach

On Fridays I continue to do drop ins at New Forest Academy. I was invited in to meet Cadland School year 6 pupils before half term, where I also handed out flyers advertising youth club. From this meeting, myself and a volunteer from youth club, Amy Andrew, went into school Monday 18 June, and delivered two internet safety sessions to using CEOP resources; 57 young people benefited from this. Plans are being made to engage with the next year 6 group in September, with a possibility of doing several sessions on a termly basis.

I still await an invitation from Blackfield Primary.

Youth Clubs

We run two youth clubs on a Friday night, both of which are well attended. In April and May the club supported the 'Great Big Bunting Off' project, celebrating the 70th birthday of the NHS.

Detached and outreach (Joint work)

I took two young people from Youth Club and a holiday club parent to a meeting with the representatives for Fawley Churches. I hoped we could acquire some willing volunteers for youth club. However no one has come forward, although they enjoyed hearing about what was going on in their local area regarding youth support. It was a good networking experience and it was lovely to see the confidence in our 2 Y.P shine through. Easter holiday club may generate some extra volunteers for youth club as a few people showed some interest.

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A local parent and I met with the Langley WI ladies at St Francis Church and gave a talk about our Youth, and Holiday Clubs. I met and phoned them on several occasions to discuss the needs of both, hence their volunteering to cook our lunches, and hopefully their continued participation.

Working with the Youth Offending Team, I attended a multi-agency meeting at New Forest Academy; this initiative is to try and identify young people at risk of offending.

Easter Holiday Clubs

Holiday club at the QE2 Blackfield was successful and busy. On Tuesday 3 April, (34) people signed in, (65) on Thursday 5 April (48) on Tuesday 10 April, and (51) on Thursday 12 April. We were able to provide a hot, nutritious lunch. (Chicken stew, macaroni cheese, cottage pie, tuna pasta bake, sausages, potato wedges, roast potatoes, vegetables, and fresh fruit.) This project was supported by monies given by Councillor Philip Fawkes. The 5 ladies from Langley WI cooked and served the food; Marlene Delauney, Jenny Norbury, Wendy Smith, Sandie Vokes, and Denise Bussey. Some food was kindly donated by the Waterside Food Bank, including pasta and tinned goods. In addition, Blackfield Bakery supplied baguettes, and on the last day, a treat of a gingerbread person for every child. Although we advertised free lunch for each child, we fed everyone who was hungry!



We ran arts and crafts which included the NHS 'Big Bunting Off' project for their 70th anniversary, this was to celebrate individualism and diversity. Pauline from 'Crankpots' provided us with the bunting and helped our young people design their own. She also proved popular again teaching pottery on the two Thursdays.

We could not run without our long suffering regular volunteers: Dominique Hackston, Su Farrel, Amy Andrew, Michael Billings-Wakerly (who still came and helped with a 5 day old baby) Anne Sherlock and my poor Mother Colleen Carr. Thanks to them all.

Half Term Holiday Club

Tuesday 29 May, 56 people attended, and Thursday 31 May, 48 people attended. Everyone was provided with a hot meal, fresh fruit, and juice. This was funded following grants obtained by Fawley Parish Council.

Future Work

We are hoping that the holiday clubs will still be able to provide free lunches for all the children, and we look forward to organising a youth club in the summer holidays.

We are working with Claire Pearce, who has organised the Wild Play Area at Manor Field, and intend to involve the local Rainbows, Brownies, Beavers, and Cubs.

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The Clerk further advised that it is the intention to run activities in the summer school holidays on Monday and Thursdays 10.30am – 12.30pm with a free lunch being provided. For the first time youth club on Fridays nights at Gang Warily will continue throughout the summer.

18/29 Updates from Representatives and Nominees on Local Bodies:

Please note the Clerk asks that if members are unable to attend meetings of the Local Bodies that apologies are sent.

- a) New Forest Consultative Panel: (Cllr Glass) Not present
- b) New Forest Environmental Liaison Committee (Cllrs Thorne and Read) Cllr Read had been unable to attend. Cllr Thorne advised the recent meeting had received two presentations – one on water filtration and the problems experienced at the Marchwood Power Station and the second on air quality in the New Forest, in particular Totton to Redbridge.
- c) Waterside Heritage: E Holtham had attended the last meeting but nothing new to report. It was noted that the May 2018 Newsletter is available from the office.
- d) Police Liaison (Cllr Glass & Cllr Coyston) Cllr Coyston read a report received from the Police on incidents within the Parish during the last 60 days (see attached Appendix A)
- d) Age Concern NFE (Cllr K Smith) Cllr Smith advised the shop within the Totton Arcade has been closed with a new café/shop being opened still in Totton which is doing nicely.
- e) Dibden Allotment Fund (Cllr A Alvey) Cllr Alvey was disappointed members had been unable to attend the recent Open Lunch held by DAF. He has passed on the contact details of the NFDC Universal Credit Project Coordinator following the suggestion that a “Pop Up Shop” could be located at Calshot. The Clerk confirmed an initial meeting date has been set with discussions at an early stage.
Cllr Alvey further advised that since the last Parish Council meeting DAF has helped 7 individuals within the parish and also granted funds to Fawley Cricket Club, Fawley Rugby Football Club and to the Fawley Events Christmas Lights.

18/30 Minutes of Committees: To adopt the Minutes and to accept the recommendations of the Committees:

a) Amenities – 23 May 2018

Cllr Reece presented the minutes of the Amenities Committee meeting held on 23 May 2018.

RESOLVED: That the minutes of the Amenities Committee meeting held on 23 May 2018 be received and the recommendations be adopted.

b) Public Services – 06 June 2018

Cllr Langdale presented the minutes of the Public Services Committee meeting held on 06 June 2018.

RESOLVED: That the minutes of the Public Services Committee meeting held on 06 June 2018 be received and the recommendations be adopted.

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18/31 To consider Memorial to Cllr Bob Wappet – after consultation with his family the proposal is a plaque to be placed on planters at the front of Gang Warily Recreation & Community Centre. Members were happy to **AGREE** to this proposed memorial to Cllr Bob Wappet.

18/32 To receive and note the Internal Audit Report 2017-18 (Final) Members noted the excellent report received and thanked the Finance & Transparency Officer and the Clerk/RFO for their hard work over the last few months.

RESOLVED: To accept the Internal Audit Report 2017-18 (Final) (see attached Appendix B).

18/33 To receive and approve the Annual Governance and Accountability Return 2017/18 Part 3, to note that Council must approve Section 1, the Annual Governance Statement before approving Section 2, the Accounting Statements
RESOLVED: To accept and approve the Annual Governance & Accountability Return 2017/18 Part 3, Section 1, Annual Governance Statement 2017/18 - Cllr Alvey signed as Chairman of the Council, Mr S Postlethwaite as Clerk/RFO to the Council.
RESOLVED: To accept and approve the Annual Governance & Accountability Return 2017/18 Part 3, Section 2, Accounting Statements 2017/18 - Cllr Alvey signed as Chairman of the Council, (see attached Appendix C).

18/34 To receive Fawley Parish Council Statement of Accounts for the year ended 31 March 2018:

RESOLVED: To accept the Fawley Parish Council Statement of Accounts for the year ended 31 March 2018 - Cllr Alvey signed as Chairman of the Council, Mr S Postlethwaite as Clerk/RFO to the Council (see attached Appendix D).

18/35 To approve amendments to Standing Orders of Fawley Parish Council: Members noted the amendments required following the General Data Protection Regulations.

RESOLVED: To approve amendments to the Standing Orders of Fawley Parish Council (see attached Appendix E).

18/36 To receive the amended Fixed Asset List; matter arising from Annual Meeting 09 May 2018: The Clerk advised that the Fixed Asset List of the Council was previously recorded using an Excel spreadsheet; Sage is now being used as required by the Auditor which provides more transparency on asset values/purchases/disposals throughout the year.

RESOLVED: To accept the amended Fixed Asset List which is now up to date and accurate (see attached Appendix F).

18/37 To approve Allocation of Year End Finances: Members noted the prudent financial budgeting for 17-18 and were happy to accept and approve the report provided.

RESOLVED: To approve Allocation of Year End Finances – see attached Appendix G.

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18/38 Options for provision of Youth Work within the Parish: Matter referred from Policy, Resources & Personnel Committee meeting 20 June 2018.

Members discussed the recommendation from the Policy, Resources & Personnel Committee meeting held on 20 June that the service is brought in house due to the high management costs of the Handy Trust and the lack of control the council has relating to the type of youth work taking place within the parish. The Clerk to liaise with the Handy Trust and the staff member as to the best way forward to provide business continuity - ensuring youth provision does not suffer.

It was further noted that qualified volunteers to teach parents to cook on a budget will hopefully be available for the summer holidays; this to be firmed up.

RESOLVED: To bring Youth provision for the parish of Fawley in house.

18/39 To ratify the decision of the Public Services Committee meeting 06 June 2018 that delegated authority be given to the Clerk/RFO to decide on a new Telecoms Contract. The Clerk confirmed the contract is awarded to current providers SCS.

RESOLVED: The decision of the Public Services Committee meeting 06 June 2018 is ratified - that delegated authority be given to the Clerk/RFO to decide on a new Telecoms Contract.

18/40 Meeting Resolution Update:

18/013 To agree on location for Silent Soldier Silhouette to mark centenary of WWI:

May meeting: It was **AGREED** that the Silent Soldier Silhouette could initially be located to the side of a new planter purchased for the front of the Jubilee Hall, Fawley and if on receipt is found to be a moveable item, then it could possibly be transferred to other sites within the parish.

UPDATE: The location in front of Jubilee Hall was found to be unsuitable (full of concrete); the silhouette is not moveable and has therefore been placed at the entrance to Gang Warily. Noted.

Former Public Conveniences, School Road, Fawley

Public session 09 May 2018

UPDATE: Land Registry advice has been received as follows:

Might I suggest that an application for an Index Map Search is undertaken? This will confirm that the land is unregistered but it will also state whether a Caution Against First Registration is pending. Someone attempting to "land grab" would probably have made such an application and this would result in the registration of a Caution Title Register and Caution Title Plan. We can obtain these and it will provide details of the claimant and the nature of his claim.

The easiest way for the enquiry to proceed is for an application to be made for a Title Register and Title Plan using the Title Register link below. In the comments box on the application form it should state that it is believed that the title is unregistered and therefore, there may be a Caution Against First Registration registered, and that the

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enquirer would like copies of the Caution Title Register and Plan. enquiries@land-search-online.co.uk

NFDC have confirmed that the land of the former public conveniences was conveyed by The Peoples Refreshment House Association to the former Rural District Council of New Forest in 1961. The land was used as public convenience site. The whole site was later sold by NFDC at auction on 9 November 2009. All the deeds were passed to the buyer so there is nothing to inspect.

NFDC also confirm that the land to the rear of the former public convenience site is not registered and regret that their records do not indicate who has any interest in this land.

Members noted the update provided and agreed this is not a matter for the Parish Council. The Clerk to advise the original complainant of the advice received from Land Registry.

18/41 Councillors News and Comments.

CLRs are reminded that this agenda item involves no more than an exchange of information.

Cllr Coyston reminded the meeting of the forthcoming Armed Forces Day.

Cllr Spearing advised of the Open Day at Calshot on Sunday 01 July 2018 11am – 3pm.

18/42 Correspondence:

a) For response:

- i) Review of NFDC Local Plan (Outside the National Park) 2016 – 2036;
Email from Cllr E Heron:

I wanted to draw your attention as early as possible to the forthcoming publication of the Local Plan review document for the district outside of the National Park, to ensure that Town and Parish Council's maximise their opportunity to make representations on the plan. Yesterday, 6th June 2018, New Forest District Council agreed the Local Plan 2016-2036 Part 1: Planning Strategy, for publication prior to submitting the Plan to the Secretary of State for independent Examination, later this year. Starting at the end of June, there will be six weeks period during which representations may be made. You will be notified of the exact date nearer the time. I am aware that some local council's may find the timescales for making representations quiet tight, and I would suggest to maximise the time your council has to prepare any representations it wishes to make on the Plan, it starts to consider its views on the Plan now. It can do this by reference to the Cabinet/Council Report which can be viewed on the Council's web-site, rather than waiting for the formal period for representations to begin. The relevant papers can be viewed at the following link:

<https://democracy.newforest.gov.uk/ieListDocuments.aspx?CId=133&MId=6556&Ver=4>

There may be some minor editing changes to the document when finally published, but the Cabinet/Council papers give you a very clear indication of the plan to be published.

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As we do not have any meetings scheduled apart from 01 August 2018 please can any comments be provided to the Clerk by this date? Noted – Cllr Alvey considered the prime item for the Parish of Fawley in the review of the Local Plan is the Fawley Waterside Development and its infrastructure and this is the opportunity if it wishes to do so for the Council to comment on this.

ii) HCC: Consultation on proposals to change street lighting, supported passenger transport services and the concessionary travel scheme in Hampshire
<https://www.hants.gov.uk/aboutthecouncil/haveyoursay/consultations/publictransportandstreetlighting>. Councillors to submit individual comments online. Noted.

18/43 Date of next meeting: 19 September 2018

Exclusion of public and press: RESOLVED: That, considering the confidential nature of the business to be transacted, the public, including the press, be excluded from the remainder of the meeting.

18/44 Staffing Matters:

- a) **Honorarium to staff member:** Members noted the exceptional work undertaken by the Finance & Transparency Officer during the completion of the Council's year end accounts.

RESOLVED: To make an honorarium award of 3% of their annual salary to the Finance and Transparency Officer.

18/45 To consider request from member of the public regarding attendance at Armed Forces Day event (and other events of the Council).

The Clerk recommended that the request received from a member of the public to attend the Armed Forces Day event (and other events of the Council) as a visitor be allowed.

RESOLVED: That the recommendation of the Clerk is accepted and that the member of the public's request to attend the Armed Forces Day event (and other events of the Council) as a visitor be allowed.

There being no further business the meeting closed at 8.27pm.

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Chairman