

FAWLEY PARISH COUNCIL

PUBLIC SERVICES COMMITTEE

Minutes of the Public Services Committee meeting of Fawley Parish Council held on Wednesday 02 August 2017 at 7pm in the Jubilee Hall, Fawley.

Members	Present	Apologies	Absent
Cllr M Langdale Chairman	√		
Cllr A Glass Vice-Chairman	√		
Cllr A Alvey	√		
Cllr B Hall	√		
Cllr R Wappet	√		
Cllr B Spearing		√	
Cllr B Thorne	√ From 7.04		

Also present: Cllr B Coyston, Cllr K Smith.
2 members of the public.

In attendance:

Steve Postlethwaite, Clerk to the Council
Sue Markides, Deputy Clerk
Jason Mansbridge, Grounds Manager

P/S 15. Apologies: Apologies were sent by Cllr B Spearing for personal reasons. These were accepted.

P/S 16. Declarations of Interest and dispensations:

16.1 To receive declarations of interest from councillors on items on the agenda
Cllrs Wappet and Glass declared a non-prejudicial interest in minute 20, Planning as they are members of the New Forest District Council Planning Committee. They stated that they would consider the applications on the evidence in front of them at this point in time.

16.2 To receive written requests for dispensations for disclosable pecuniary interests
None

16.3 To grant any requests for dispensation as appropriate
None

P/S 17. Minutes: RESOLVED: That the minutes of the meeting held on 07 June 2017 be signed as a correct record.

Standing orders were suspended

P/S 18. PUBLIC SESSION: A member of the public raised concern at the inconsiderate parking (both daytime and night time) taking place at the junction of the A326 and Lime Kiln Lane and that double yellow lines need to be installed. The Clerk advised that he will bring this to the attention of the local Police.

Discussion then took place on parking in general in and around Holbury/Blackfield and how to address problem areas – it was noted that NFDC are in the process of preparing the annual traffic management programme and that this will be an agenda item at the September meeting of the Policy, Resources & Personnel Committee meeting.

Standing orders were reinstated

P/S 19. Chairman's Remarks.

We have received information from Gordon Garrett of the New Forest Access Forum, that the Coastal Footpath map update presented at Amenities Committee meeting on 19 July 2017 is an old map and should be ignored. A new map will be published in the coming months.

NFDC have advised that planning application, 17/10735, DSI, The Square, Fawley SO45 1DD Proposal: Use of ground floor as 2 flats; remove shop front; single storey front extension; fenestration alterations; parking; bin and cycle stores will be considered by the Planning Development Control Committee meeting on Wednesday 09 August 2017.

If you would like to speak at this meeting please contact the office no later than 11 am on Monday 07 August 2017, FPC comment 05/07/17 (No 3) We recommend permission.

P/S 20. Planning: RESOLVED: To submit the following observations

a) Parish List:

Full planning permission

17/11003

47 Rolleston Road, Holbury, Fawley SO45 2HB

Proposal: Side dormer window; rear dormer window with balcony; single-storey rear/side extension; fenestration alterations

(No 5) We raise concern regarding the overlooking of the adjoining property from the proposed balcony and agree with the officer comments relating to the proposed windows but we are happy to accept the decision reached by the District Council's Officers under their delegated powers.

b) New Forest National Park Authority Tree Works:

Application TPO 17/0538

Land to the rear of 17 & 18 The Saplings, Holbury, Southampton SO45 2QP

Proposed works: Prune one x Oak tree

Reason for works: Reshape and balance and reduce shade

The Parish Council **SUPPORTS** this application subject to the advice of the New Forest National Park Authority's Arboriculturist.

Application TPO 17/0585

10 Hursley Drive, Langley, Southampton SO45 1ZU

Proposed works: Prune one x Oak tree

Reason for works: Excessive shading

The Parish Council **SUPPORTS** this application subject to the advice of the New Forest National Park Authority's Arboriculturist.

Application TPO 17/0596

3 Forest Edge, Fawley, Southampton SO45 1FN

Proposed works: Fell 1 x Field Maple tree

Reason for works: The tree is too close to the house, causing a fire hazard and is interfering with the TV aerial

Members noted that this application is for the felling of a tree but it is not a “significantly large” tree on the property.

The Parish Council **SUPPORTS** this application subject to the advice of the New Forest National Park Authority’s Arboriculturist.

P/S 21. To receive reports for the following:

a) Ashlett – Cllr Hall advised that repair work to the north bank due to be undertaken by Exxon has not taken place and the bank appeared to be gradually sliding into the mud. The Clerk to contact Exxon and ask for an update.

b) Play Areas – See item 24, Meeting Resolution Update. The Clerk advised that a meeting had been held with the Grounds Manager and Cllrs Langdale and Coyston present. He further advised that legal requirements are being met, 2 more members of the grounds staff will be trained so that they are able to complete operational play area checks. Cllr Coyston who had previously undertaken monthly checks in his former role of Chairman of the Public Services Committee asked that it is noted that he does not agree with the new procedure. The Clerk advised that the previous Head Groundsman had not been willing to complete the play areas checks, which is why Cllr Coyston had assisted with these but that the existing grounds team are prepared to undertake them and indeed have already commenced.

c) Footpaths – Annual Footpath and Bridleway report: Members thanked Mr Holtham for a fantastic job in compiling his annual report which was noted (see attached Appendix A).

To consider supporting the Review of Rights of Way on Badminton Common provided by FPC Footpaths Representative: Members considered the review as presented and **AGREED** to submit this to HCC Rights of Way Department as the Council is very happy to support the suggestions made (see attached Appendix B).

Mr Holtham wished to add to his report that cooperation from the Cadland Estate, the Southampton Ramblers Association and CEMEX has been brilliant this year. Cllr Hall thanked him once again for the work completed and his knowledge and expertise.

d) Holbury Manor & Warren Copse – (see attached Appendix C). Cllr Langdale thanked Mr Holtham for his recent tour of the site which he had found very informative: he appreciated the hard work being completed there.

e) Allotments – Members noted that this item will, in future, be included in the report from the Grounds Manager.

f) Pentagon Copse – Members noted that this item will, in future, be included in the report from the Grounds Manager.

Cllr Coyston asked to comment on the ponds at Gang Warily and Holbury Manor. He had received reports from the lake management volunteer that fires are being lit at both sites and of a dog that had to be rescued after becoming entangled when swimming in the pond at Gang Warily. He had also personally watched for some time people swimming in the pond at Gang Warily and raised his concern relating to signage and the monitoring of the areas.

The Clerk asked that in future Cllr Coyston bring these matters to his attention immediately as without the information being reported to him (with any evidence available) he is unable to do anything. The Clerk will also request that the lake management volunteer reports any concerns that he has directly to the office rather than to councillors.

Cllr Thorne asked that the minutes formally state that if there are any incidences such as these Cllrs should report their concerns immediately to the Clerk, so they can be dealt with. The Clerk noted the safety concern as raised and will look into the legal responsibilities relating to signage (e.g. No Swimming) at the sites.

P/S 22. To receive a report from the Grounds Manager: Members thanked the Grounds Manager for a clear report of work being undertaken (see attached Appendix D).

P/S 23. Update on the Strategic Action Plan 16/19 objective 2, The Environment.

Re Policy 7 - To note that FPC has now signed an agreement with VEOLIA to recycle all suitable waste from our sites. Members **NOTED** the new agreement which has followed since the removal of recycling bins by NFDC at Gang Warily.

P/S 24. Meeting Resolution Updates: P/S 7 b) Cllr A Alvey recommended that in the interim period the ground staff who are qualified carry on risk assessing the play parks on a 3 month basis. The Clerk to bring to the next meeting potential options for the Council to agree a way forward.

The Clerk can confirm the previous reports by Cllr Coyston were additional to our legal requirements. Since the change in Head Groundsman the grounds staff are now completing the required weekly checks and we have an independent risk assessment carried out annually. It is therefore considered that any additional reports completed in the past by Cllr Coyston are no longer required and covered under 'Business As Usual' (BAU) by staff. Noted.

P/S 25. Councillor news and comments. None

Cllrs are reminded that this agenda item involves no more than an exchange of information.

P/S 26. Correspondence:

a) For response:

i) Policy, NFNPA: Consultation on strategy for mitigating environmental impact on the coast in the wider Solent region. Noted.

b) For information:

i) NFDC Planning Appeals: Advice of an appeal submitted to the Planning Inspectorate in respect of enforcement notice. 4A Foresters Cottages, Blackfield Road, Fawley, Southampton SO45 1EH Unauthorised fence and shipping container. Noted.

ii) Lloyds Bank: Summary of branch review, Blackfield, Southampton. Cllr Wappet advised he had written to Lloyds Bank regarding this branch closure; he believed that the more letters Lloyds Bank received the more likely they are to look at this matter again. He did not believe that the bank have taken into account the likely future demographic of the area (following perhaps the new houses that may be built at the power station site) and

considered their assessment of the usability of the alternatives available as not viable resulting in more people having to travel to either Totton or Lymington for banking facilities. Cllr Alvey advised that use of the Post Office was considered by some as a reasonable alternative.

iii) NFDC Licensing: Temporary Events Notice 26/08/2017 12.00 – to 27/08/17 23.00, Licence extension 260 persons, Sale of alcohol, regulated entertainment and late night refreshment. Members noted this application was for the Forest Home, Hardley.

iv) NFDC Transportation: Temporary Closure of Road, Newlands Road, Blackfield, Sunday 05 November 2017 18.00 – 21.00hrs, C41, Newlands Road, Fawley between its junction with the access road to the Scout HQ and its junction with C119 Long Copse/Hampton Lane. Noted.

c) Available from the Office: Forestry Commission: Notification of Felling Licence approved for Warren Copse. Noted

P/S 27. Date of next meeting: 18 October 2017.

Exclusion of public and press.

RESOLVED: That, considering the confidential nature of the business to be transacted, the public, including the press, be excluded from the remainder of the meeting.

P/S 28. Staffing matters

a) Verbal report from the Clerk on staffing matters.

The Clerk advised of the recent resignation of Naomi Gregory, Team Leader, Grounds Team. We wish her well, she will be greatly missed. Advertisement for a replacement grounds maintenance assistant is already under way with interest being shown.

Members were informed of a grievance meeting due to be held, the grievance is being heard by an independent consultant.

There being no further business the meeting closed at 7.44pm.

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Chairman