

## FAWLEY PARISH COUNCIL

Minutes of the Parish Council meeting of Fawley Parish Council held on Wednesday 12 April 2017 at 7pm in the Jubilee Hall, Fawley.

**Present:** Cllr R Wappet (In the Chair), Cllr A Alvey, Cllr B Coyston, Cllr B Hall, Cllr L Llewellyn, Cllr K Smith, Cllr B Thorne.

**Also present:** District Councillor K Crisell (from 7.10pm), one member of the public.

**In attendance:**

Sue Markides, Deputy Clerk

Pauline Coombes, Responsible Finance Officer

**105) Apologies for Absence:** Apologies were sent by Cllrs Glass, Read, Reece, Spearing, Wappet-Madden and County Councillor Fawkes for personal reasons. These were accepted. Cllrs Carroll & Langdale were absent.

**106) Declarations of Interest.**

a. To receive declarations of interest from councillors on items on the agenda  
Cllr Wappet declared a non-prejudicial interest in minute 110 Planning, as he is a member of the New Forest District Council Planning Committee. He stated that he would consider the applications on the evidence in front of him at this point in time.

Cllr Coyston declared a prejudicial interest in planning application 17/10374, 17 Ivor Close, Holbury, Fawley SO45 2NY as he lives close by.

Members noted that a relative of the Deputy Clerk is a consultee on planning application 17/10234, Forest Brook House, Chapel Lane, Blackfield, Fawley SO45 1YX and as such has commented on the application.

b. To receive written requests for dispensations for disclosable pecuniary interests None  
c. To grant any requests for dispensation as appropriate None

**107) To approve as a correct record the minutes of the meeting held on 15 February 2017: RESOLVED:** That the minutes of the meeting held on 15 February 2017 be signed as a correct record.

**108) Chairman's Announcements:** The Chairman advised of the following: NFDC have has received a valid request for an election to fill the vacancy on the Parish Council's Calshot ward. The preference of the NFDC Electoral Team is for the election to be held Thursday 08 June.

The process is that notices of election are posted and nominations invited.

If only one nomination is received, that person would be declared elected unopposed. If two or more nominations come in, there would have to be an election.

Estimated costs of an election will follow shortly; the Parish Council has confirmed 08 June as an acceptable date if it does proceed to an election.

Draft awaiting confirmation at the next Parish Council meeting

Suspension of standing orders

**109) PUBLIC SESSION:** The member of the public present did not wish to speak.  
Reinstatement of Standing Orders

**110) Planning: RESOLVED:** To submit the following observations:

**a) Parish List**

Full planning permission

17/10234

Forest Brook House, Chapel Lane, Blackfield, Fawley SO45 1YX

Proposal: Two-storey side extension

**(No 4)** We recommend refusal as this proposal appears overbearing to the surrounding neighbourhood and will reduce the amenity space of neighbouring properties.

17/10374

17 Ivor Close, Holbury, Fawley SO45 2NY

Proposal: Two storey rear extension; dormer and roof lights in association with new first floor; remove chimney; reduce length of garage (Retrospective)

**(No 5)** We are happy to accept the decision reached by the District Council's Officers under their delegated powers.

Full planning permission

17/10329

Glenariff, Thornbury Avenue, Blackfield, Fawley SO45 1YP

Proposal: One & two-storey rear extensions; raise ridge height & side dormer to extend first floor

**(No 3)** We recommend permission

Full planning permission

17/10332

Lulworth, Thornbury Avenue, Blackfield, Fawley SO45 1YP

Proposal: First floor rear extension

**(No 5)** We are happy to accept the decision reached by the District Council's Officers under their delegated powers.

Full Planning Permission

17/10395

7 Wedgewood Close, Holbury, Fawley SO45 2QF

Proposal: Two storey side extension; fenestration alterations; flue

**(No 5)** We are happy to accept the decision reached by the District Council's Officers under their delegated powers.

**b) New Forest National Park Authority:**

17/00209

Beach Hut 104, Calshot Beach East, Calshot

Proposal: Replacement beach hut

**(No 3)** We recommend permission

Draft awaiting confirmation at the next Parish Council meeting

**c) New Forest National Park Authority Tree Works:**

TPO/17/0285

8 Hursley Drive, Langley, Southampton SO45 1ZU

T7 Prune 1 x Oak tree. Reason for work: branches are overhanging greenhouse and garden

G6 Prune 1 x Oak tree Reason for work: Branches are overhanging garden

The Parish Council **SUPPORTS** this application subject to the advice of the New Forest National Park Authority's Arboriculturist.

**111) To receive County Councillor's report:** Cllr Fawkes had offered his apologies which had been accepted. He had also asked that thanks be passed on to everyone for the support he has received over the last four years. He is not standing at the next election but will keep working on outstanding issues until the last day possible.

**112) To receive reports from District Councillors:** District Cllrs Alvey, Crisell and Wappet had nothing to report.

**113) To receive a report from the Youth Worker:** Members noted the very impressive report and wished to congratulate the Youth Worker (and the Handy Trust) on progress so far (see attached Appendix A).

**114) Reports from Representatives and Nominees on Local Bodies:**

**Please note the Clerk asks that if members are unable to attend meetings of the Local Bodies that apologies are sent.**

- a) New Forest Consultative Panel: Cllr A Glass, not present
- b) New Forest Environmental Liaison Committee: Cllrs Coyston and Read, no meeting
- c) Transport Committee: Cllr R Wappet, nothing to report
- d) Waterside Youth Steering Committee: Cllr C Reece & Clerk, not present
- e) Waterside Heritage: Cllr B Spearing, not present
- f) Police Liaison: Cllr A Glass, Cllr B Coyston & Cllr B Thorne. Cllr Coyston advised of the following: There was an incident last week at Calshot where a lady was approached by unknown group of children regarding taking her dog. The police are investigating. Gang Warily and Blackfield and Langley Football Club are experiencing a rise in ASB and damage. Gang Warily is suffering car users using the main car park as a race track. Two separate complaints confirming incidents which are occurring around 1am. Mary Drake Close - Complaints are starting again from residents regarding youths playing football and the ball constantly going into their gardens. Complaints have been received from residents around the Good Shepherd Church re youths sitting outside the doors with bikes, smoking and causing a nuisance.
- g) Age Concern NFE: Cllr K Smith advised that all regular activities are continuing and of the assistance provided relating to financial queries which has resulted in an increase of £5000 in pension payments to various people over the last year.
- h) Dibden Allotment Fund: Cllr A Alvey had attended three meetings recently. He advised of the annual "Open Lunch" which is being held on Wednesday 14 June 2017 in Hythe at 12noon, all are welcome to attend.

**115) Minutes of Committees:** To adopt the Minutes and to accept the recommendations of the Committees:

**a) Amenities** – Cllr Llewellyn presented the minutes of the Amenities Committee meeting held on 01 March 2017. Adoption was proposed by Cllr Llewellyn and seconded by Cllr Wappet.

**RESOLVED:** That the minutes of the Amenities Committee meeting held on 01 March 2017 be received and the recommendations be adopted.

**b) Public Services** – Cllr Coyston presented the minutes of the Public Services Committee meeting held on 15 March 2017. Adoption was proposed by Cllr Coyston and seconded by Cllr Hall.

**RESOLVED:** That the minutes of the Public Services Committee meeting held on 15 March 2017 be received and the recommendations be adopted.

**c) Policy, Resources & Personnel** – Cllr Alvey presented the minutes of the Policy, Resources & Personnel Committee held on 29 March 2017. Adoption was proposed by Cllr Alvey and seconded by Cllr Thorne.

**RESOLVED:** That the minutes of the Policy, Resources & Personnel Committee meeting held on 29 March 2017 be received and the recommendations be adopted.

**116) To consider recommendation from the Public Services Committee meeting 15 March 2017 that the pre-planning advice received from NFDC for the Renda Road Play Area, Holbury is not accepted and that options for the site are scoped further:** Members noted the offer of a meeting with NFDC Officer Chris Elliott to discuss the advice received. Cllr Wappet suggested that Cllr Alvey liaise with the Clerk regarding this project which he is happy to do. It was further agreed that before a professional architect / planner is employed that this is brought back to a committee meeting for approval.

**RESOLVED:** To accept the recommendation of the Clerk that £7500 is allocated from minuted reserves, budget code 6531 for the initial scoping of options for the Renda Road Play Area.

**117) To consider recommendation from the Policy, Resources & Personnel Committee meeting 29 March 2017 to adopt a Long Service Policy.**

**RESOLVED:** To accept the recommendation from the Policy, Resources & Personnel Committee meeting 29 March 2017 to adopt a Long Service Policy (see attached Appendix B).

**118) To consider recommendation from the Policy, Resources & Personnel Committee meeting 29 March 2017 to adopt a Pay/Grading Appeal Policy and Procedure.**

**RESOLVED:** To accept the recommendation from the Policy, Resources & Personnel Committee meeting 29 March 2017 to adopt a Pay/Grading Appeal Policy and Procedure (see attached Appendix C).

**119) To receive an update on the former Fawley Power Station site from the Fawley Parish Council Major Developments Working Group:** Members discussed the overview of Fawley Parish Council objectives as presented and noted that the Working Group does not have any power to progress these. The date of the next meeting with Waterside Developments Ltd was also noted as Friday 05 May 2017, 2pm in the Jubilee Hall, Fawley.

**120) Request for time extension of report required for reallocation of Developers Contributions:** Members noted that a detailed report will be presented to the Policy, Resources & Personnel Committee meeting to be held on 21 June 2017.

**121) To receive the action plans formulated for each objective of the Council's Strategic Plan 16-19 and updates from:**

**Cllrs Llewellyn and Read – Community**

Cllr Llewellyn advised of the first focus group meeting which had concentrated on retired people, the services available to this group (current and future) and how to access them. Advertisement of what is available to benefit this group was discussed and how best to get the information out there is the action for all to be brought to the next meeting due to be held Tuesday 25 April 2017.

Following this it is hoped that another focus group for young people can be identified – perhaps contacting young Mums through a local nursery and a parent governor from a local school?

**Cllr Thorne – Economy**

Cllr Thorne considered the update presented as self-explanatory. She hoped that a comprehensive and honest review of all parish buildings could commence with the help of the RFO in May 17 and a report of the findings brought back to Council.

**Cllr Reece – Environment**

Although Cllr Reece was not present the update for the Environment objective was discussed. Cllr Hall queried Policy 9/Biii replacing a petrol strimmer and petrol chainsaw with battery ones when the Council permitted the Hovercraft event to be held on its land annually.

Discussion took place on the Strategic Plan 16-19; it was noted that this is a first draft only and can be changed.

Policy 9 /Bii1 To include A Neighbourhood Plan was queried and members requested that the consideration of a Neighbourhood Plan and the idea of working towards Quality Parish Status be brought to a meeting of the Council for final deliberation.

Congratulations to the Grounds Team regarding the planting around the parish.

Members considered that the Hardley Roundabout could be improved along the lines of the roundabouts within the parish of Hythe and Dibden. The Deputy Clerk advised that roundabout sponsorship is currently being reviewed by NFDC - permission to plant wild flowers at the Kennels Corner Roundabout (but not sponsorship of the roundabout) has been requested from HCC; a response is awaited.

Draft awaiting confirmation at the next Parish Council meeting

**122) Meeting Resolution Update:** None

**123) Councillors News and Comments.**

**Cllrs are reminded that this agenda item involves no more than an exchange of information.**

Cllr Alvey considered the flag outside of Gang Warily is in a poor condition – the Deputy Clerk advised that a replacement is being looked at.

Cllr Alvey had been contacted to assist in the listing of the Waterside Theatre and asked if anyone had any ideas on how to generate income/save the building to please let him know. Cllr Alvey asked regarding the fencing off of the car park at Jubilee Hall which would appear to block the fire escape from the Council Chamber. The Deputy Clerk advised that this matter would be addressed shortly.

Cllr Wappet advised that the last bank in the South Waterside will close in October this year; he has written personally and as Chair of the Council to Lloyds Head Office and considered it will cause a problem for local traders.

**124) Correspondence:**

**a) For information:**

- i) The Planning Inspectorate: Appeal decision: Planning application 16/10527, Saddlers Mews, The Lane, Fawley; Alteration of shop to dwelling (previously approved) and construction of further 1B dwelling with associated parking, bin and recycling storage. Appeal is allowed. Noted.
- ii) New Forest National Park: Summary of draft Local Plan Consultation responses – Feb 2017 (see Policy 18). Full document available from the office.

**125) Date of next meeting:** Annual Parish Meeting 26 April 2017  
Annual Meeting 10 May 2017

**Exclusion of public and press: RESOLVED:** That, considering the confidential nature of the business to be transacted, the public, including the press, be excluded from the remainder of the meeting.

**22. Staffing Matters:**

**a) To note resignation of staff member.**

Members noted with regret the resignation of Ian Souch, Centre & Sports Development Manager. The Deputy Clerk advised of the recruitment process underway.

There being no further business the meeting closed at 8.05pm.

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Chairman