

## FAWLEY PARISH COUNCIL

### AMENITIES COMMITTEE

Minutes of a meeting of the Amenities Committee held on Wednesday 6 July 2011 at 7pm in the Jubilee Hall, Fawley.

**Present:** Cllr B Thorne (In the Chair), Cllr O Foster (Vice-Chairman), Cllr A Glass, Cllr P Pearce-Smith MBE, Cllr R Wappet.

**Also present:** Cllr A Alvey, Cllr B Coyston, Cllr M Fidler, Cllr B Hall, Cllr E Holtham, Cllr T Joof, Cllr A McDowall (from item 2), Cllr K Smith, 2 members of the public.

**In attendance:** Mr S Nash, Parish Clerk.  
Mrs S Markides, HR & Admin Officer.

- 1. Apologies:** Cllr Mrs L McDermott, Cllr Mrs S Read.
- 2. Declarations of Interest:** Cllr Wappet declared a non-prejudicial interest in minute 5 Planning, as he is a member of the New Forest District Council Planning Committee. He stated that he would consider the applications on the evidence in front of him at this point in time. Cllr Foster declared a non-prejudicial interest in planning application 11/96545 Bethmeon, Kings Copse Road, Blackfield as she lives nearby. Cllr Pearce- Smith MBE declared a non-prejudicial interest in planning applications 11/97254 and 11/97255, Holbury Post Office, 71 Long Lane, Holbury as he lives nearby.
- 3. Minutes: RESOLVED:** That the minutes of the meetings held on 18 May 2011 be signed as a correct record.

**PUBLIC SESSION:** The members of the public present were interested in planning application 11/97122, Land adjacent Fawley Day Nursery, 1 Rollestone Road, Holbury but did not wish to speak at this time.

- 4. Chairman's Remarks:** The Chairman advised that Colette Hayes, a gymnastics coach at Gang Warily had won the British Gymnastics Regional Coach of the Year Award. Members asked that their congratulations be passed on. The Safer New Forest Partnership and Hampshire Trading Standards had advised that rogue traders have been cold calling households in the Holbury and Fawley area offering to tarmac driveways and claiming they are involved in the ongoing road works on the nearby A326. The Safer New Forest Partnership and Hampshire Trading Standards are asking residents to be on their guard and advise them not to pay cold callers for building work on their homes.
- 5. Planning: RESOLVED:** To submit observations on planning applications, as follows:

**a) Parish List**

11/97122

Land adjacent Fawley Day Nursery, 1 Rollestone Road, Holbury, Fawley SO45 2GD  
20 houses, (Outline Application with details only of access)

**(No 4)** We recommend refusal and fully support the comments of the briefing officer particularly concerns relating to a loss of green space, being out of keeping with the surrounding area and over crowding. The Parish Council has concerns also with access arrangements and parking.

Cllr Glass offered to speak at any future meeting where this application is discussed.

11/97246

9 Lime Kiln Lane, Holbury, Fawley, SO45 2HJ

Single-storey side extension

**(No 1)** We recommend permission but would accept the decision of the District Council's Officers under their delegated powers.

11/97254

Holbury Post Office, 71 Long Lane, Holbury, Fawley SO45 2LG

Use ground floor as mixed restaurant & hot food takeaway (Use Class A3 & A5); shop front alterations; ventilation extraction unit; 2.7 metre high yard enclosure; 2 metre high fence on flat roof; car parking; landscaping; cycle park

**(No 1)** We recommend permission although we do have reservations about the restaurant and whether sufficient parking is provided but would accept the decision of the District Council's Officers under their delegated powers.

11/97255

Holbury Post Office, 71 Long Lane, Holbury, Fawley SO45 2LG

Display 2 internally –illuminated fascia signs; 1 internally- illuminated entrance signs  
(Application for Advertisement Consent)

**(No 1)** We recommend permission but would accept the decision of the District Council's Officers under their delegated powers.

11/97275

17 Woodville Road, Fawley, SO45 1DB

Roof alterations; 2 dormers; 4 roof lights in association with new first floor

**(No 4)** We recommend refusal due to the loss of privacy to neighbouring properties and over development. We support the comments made in the initial assessment.

**b) New Forest National Park Authority:**

11/96545

Bethmeon, Kings Copse Road, Blackfield, Southampton SO45 1XF

Two-storey rear extension (removal of side conservatory); front dormer window

**(No 3)** We recommend permission.

- 6. Monthly Sales Values May 2011:** Members congratulated staff on the improved figures and noted the increase in bookings for the QEII Pavilion.

**RESOLVED:** To accept the Monthly Sales Values for May 2011 (see attached Appendix A).

- 7. Report of the Facilities Manager:** Noted (see attached Appendix B).

- 8. Report on Staff Training:** Noted.

Cllr Pearce-Smith MBE was pleased to see First Aid training taking place.

Cllr Wappet asked whether GP Referrals were taking place. The Clerk advised that the local doctors were now aware that a number of staff were fully qualified to take referrals and that these would take place from the first of August.

Cllr Thorne asked whether it was correct that a staff member would be attending a Zumba course in Ireland with costs being met from the staff training budget. The Clerk confirmed this was correct and advised that there were no local venues running the course which would enable the instructor to teach Zumba to children. Parish facilities had been offered as venues for the courses to run from but had not met the requirements the Zumba brand demanded. There was currently a large demand for Zumba classes for children and it was expected that the costs for the course and travel arrangements of approximately £500 would be recouped within a short time scale.

Cllr Holtham asked whether a training agreement had been signed by the instructor to repay the training fees if leaving the employment of the Centre. The Clerk advised an Instructors agreement had been signed.

9. **To note Cafe Prices:** The Clerk advised of the “soft” opening of the Café meaning that it had not been widely promoted to ensure that the volunteers could build up their expertise gradually. This week cakes were being sold with a food menu being introduced next week. All volunteers had obtained their Food Hygiene certificates. Members noted the Café price list (see attached Appendix C).
10. **To note replacement vending machines being installed at Gang Warily Recreation Centre.** The Clerk advised that takings for the current machines had dropped over recent months and that this agreement where the company serviced the machine with a percentage of the profits going to Gang Warily would be a better option. Noted.
11. **Party costs- To note addition of external hiring pricing of £50 per item and to note Sumo suits as an additional hireable item.** Noted (see attached Appendix D).
12. **Renewable energy:** Members discussed the various options and the costs involved. It was noted that NFDC were to trial 2 solar panels at their offices and it might be prudent to await their results.

**RESOLVED:** To not proceed with the renewable energy options at this time but to refer this matter to the next Parish Council meeting to be held on 17 August 2011.

13. **Correspondence**

**a) For information:**

- i) The Planning Inspectorate: Notification of Appeal allowed. Planning Application 11/96678 15 Harrier Green, Holbury, SO45 2EY. Noted.
- ii) NFDC Environmental Design: Confirmation of Tree Preservation Order 08/11 Land of Oakwood, Blackfield Road, Blackfield. Noted.
- iii) Hythe Hospital League of Friends: Thank you letter for recent donation for Annual Fete. Noted.

**b) Available from the office upon request:** Clerks and Councils Direct July 2011.

**RESOLVED:** That, considering the confidential nature of the business to be transacted, the public, including the press, be excluded from the remainder of the meeting.

14. **Staffing Matters:** See confidential minute file.

**a) Communications with Councillors:**

15. **Date of next meeting:** 31 August 2011.

There being no further business the meeting closed at 8.05pm.

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Chairman