

FAWLEY PARISH COUNCIL

AMENITIES COMMITTEE

Minutes of a meeting of the Amenities Committee held on Wednesday 18 May 2011 at 7pm in the Jubilee Hall, Fawley.

Present: Cllr B Thorne (Chair), Cllr A Glass, Cllr L McDermott, Cllr P Pearce-Smith MBE, Cllr S Read, Cllr B Wappet.

Also present: Cllr B Coyston, Cllr B Hall, Cllr E Holtham.

In attendance: Mr S Nash, Parish Clerk.

- 1. Apologies:** Cllr O Foster.
- 2. Declarations of Interest:** Cllr Wappet declared a non-prejudicial interest in minute 5 Planning, as he is a member of the New Forest District Council Planning Committee. He stated that he would consider the applications on the evidence in front of him at this point in time.
- 3. Minutes: RESOLVED:** That the minutes of the meetings held on 2 March 2011 be signed as a correct record.

PUBLIC SESSION: There were no members of the public present.

- 4. Chairman's Remarks:** Cllr Thorne welcomed everyone to the first meeting of the new Council with her as Chair of the Amenities Committee and hoped she would be able to do a good job.

5. Planning

a) Parish List:

11/96957

65 Rollstone Road, Holbury, Fawley, SO45 2HB

Front porch; single-storey extension; carport; garage.

(3) We recommend permission.

b) New Forest National Park Authority

11/96339

Bethmeon, Kings Copse Road, Blackfield, Southampton, SO45 2HB

Two-storey side extension

Removed as agenda item as no plans had been received.

- 6. Monthly Sales Values December 2010 & January 2011:** Members noted the figures.

RESOLVED: To accept the Monthly Sales Values for February, March & April 2011 (see attached Appendices A, B & C).

- 7. The report of the Facilities Manager:**

RESOLVED: To accept the report of the Facilities Manager and the recommendation for new squash court prices (see attached Appendix D).

8. **A report on Staff Training and Grants & Sponsorship:** The Clerk explained the history of this minute as an agenda item and confirmed that training was going very well with all staff benefitting from a range of FREE courses.

9. **Party Prices**

RESOLVED: That the party prices be confirmed (see attached Appendix E). Cllr Wappet asked that an addition be made to the flyer promoting other council facilities as well, which the Clerk confirmed he would arrange.

10. **Priority of work schedule for use of Developers Contributions.** Cllr Wappet reported that the use of Developers Contributions was to be looked at by NFDC to speed up the process of using those funds. Cllr Holtham advised the committee that the only area under this committee's control was Gang Warily and as such was the only one that could be agreed at this meeting.

RESOLVED: That the priority of work is agreed for Gang Warily and the committee recommend to the Public Services Committee and the Policy, Resources and Personnel Committee that the whole priority of work for FAW32/34/15 be adopted for approval.

11. **Changing the evening weekend opening of Jubilee Hall:** The Clerk advised that no bookings were being taken on a Sunday evening at Jubilee Hall and that a proposal from a staff member had recommended opening on a Saturday instead.

RESOLVED: To confirm with staff that they would be happy to change days and that the Clerk produce a report to be presented to the Policy, Resources and Personnel Committee meeting on 8 June 2011 on the types of contracts currently being used by this Council and plans for change.

12. **Payment of retention monies for Newlands Road, Skate Park.**

RESOLVED: Following the Clerks inspection of the site and recommendation to proceed, Councillors agreed that the retention fee could now be released to the builders.

13. **Advertising boards at Gang Warily:** The Clerk explained about the potential to increase revenue at Gang Warily by selling advertising boards to local businesses. Each board going out for £250 to be placed on the pedestrian barriers and all weather pitches whilst being mindful of the aesthetics of the site.

RESOLVED: That the Clerk be allowed to proceed with selling advertising spaces at Gang Warily and obtaining best price.

14. **The Café at Gang Warily:** The Clerk confirmed expenditure on the café so far with potentially another £500 being used for decoration. He also confirmed that he was donating the café equipment and that the café would be run by volunteers initially with the hope of extending those hours once it had proved a viable option.

Cllr Pearce- Smith raised concerns over the donation of this equipment by the Clerk and suggested the Clerk be reimbursed for this rather than the Council receive a donation. The Clerk was concerned that there was a conflict of interest here and advised the committee he would take advice on this from elsewhere.

RESOLVED: That the Clerk proceed with the café but clearly identify the budgets being used for this and that care is taken to minimise risk to the council when signing equipment and supply agreements.

15. Correspondence

a) For response:

i) Planning Inspectorate: Notice of Appeal submitted 66 Hampton Lane, Blackfield, Fawley, SO45 1WN (N.B: Proposed legal agreement) 2 Houses; access from woodland Gardens. Noted.

b) **Available from the office upon request:** Hampshire Probation Trust Community Payback Report 2010. Noted

Exclusion of public and press.

RESOLVED: That, considering the confidential nature of the business to be transacted, the public, including the press, be excluded from the remainder of the meeting.

16. Staffing Matters:

a) To consider the taking on of a full time member of staff.

b) To consider providing a relocation package.

RESOLVED: a) To have a more detailed report provided for Policy, Resources & Personnel Committee and to recommend approval to item b) also to the Policy, Resources & Personnel Committee meeting to be held on 8 June 2011.

17. Date of next meeting: 6 July 2011.

There being no further business the meeting closed at 8.35 pm.

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Chairman