

FAWLEY PARISH COUNCIL

PUBLIC SERVICES COMMITTEE

Minutes of a meeting of the Public Services Committee held on Wednesday 9 November 2011 at 7.00pm in the Jubilee Hall, Fawley.

Present: Cllr E Holtham (In the Chair), Cllr B Coyston (Vice-Chairman), Cllr M Fidler, Cllr B Hall, Cllr T Joof, Cllr R Wappet.

Also Present: Cllr K Smith.

In attendance:

Stephen Nash, Parish Clerk.

Mrs S Markides, HR&Admin Officer.

1. Apologies: Cllr A Glass.

2. Declarations of Interest: Cllr Wappet declared a non-prejudicial interest in Item 6 Planning, as he is a member of the New Forest District Council Planning Committee. He stated that he would consider the applications on the evidence in front of him at this point in time. Cllr Hall declared a personal interest in planning application 11/97797, 2 Falcon Fields, Fawley as the property is adjacent to his.

3. Minutes: RESOLVED: That the minutes of the meeting held on 14 September 2011 be signed as a correct record.

PUBLIC SESSION: There were no members of the public present.

4. Chairman's Remarks: Licensing at NFDC have advised of a temporary events notice provided to the Jolly Sailor Public House, for live music, sale of alcohol and regulated entertainment on Sunday 20 November 2011, 4pm – 10.30pm.

Gang Warily has made it to the finals of the Institute of Groundsmans National Awards for the Public Sector, Sports Ground of the Year. Judging takes place 1 December at the Reebok Stadium, Bolton with the centre up against Sunderland City Council. This is a great achievement to everyone's hard work.

A response has been received from the Chief Constable following a letter sent by the Clerk regarding the policy of police attending liaison meetings, their frequency and who should attend. It advises that an update will be forwarded to the council in due course.

On behalf of the Council, I would like to congratulate the Clerk, the Staff and Debbie, our Youth Worker for the excellent evening on 5 November, which was very well organized. It shows what a Council can do for the Parishioners, even more so when the event is free. I think the 2 to 3,000 that attended were well satisfied.

Thanks must also go to the sponsors, Exxonmobil, Holbury Tool Hire and Neil Bryant. Also to the Army Cadets who not only marshalled the traffic but also did an excellent job of clearing the litter in the dark after the event. And finally to Sam Nash whose Zumbathon raised in the region of £1400 for the Duchenne, the muscular dystrophy charity.

A further event is being organised by Maggie, a receptionist at Gang Warily with the help of other staff. This is a Christmas Bazaar being held on 4 December 2011, 10.30am – 12 noon at Gang Warily with profits going to the Centre.

And lastly a reminder of the Remembrance Service being organised by Doug Eaglen on Friday (11 November) in the village, departing 10.45 from Jubilee Hall.

Cllr Hall asked whether the closure of Newlands Road during the bonfire event had been advertised, as although he had no problem with this, he had been unaware that the closure was taking place. The Clerk advised it had been mentioned at a previous meeting.

Cllr Wappet endorsed the comments of Cllr Holtham and asked that thank you letters to all sponsors and staff be sent.

The Clerk advised that the amount raised for the Duchenne charity had increased £1630.

Cllr Wappet advised that a response had been received from Hampshire County Council regarding concerns relating to the pelican crossing and bus stop in Hampton Lane, Blackfield, near the Tesco Express. Hampshire County Council will be undertaking a review of the road layout and would be in touch with the results. Cllr Wappet considered that frequent near misses at the site were unrecorded.

5. An update Police Report: Due to operational duties the Police were unable to attend. The Clerk advised of a request for the PCSO to drop in to the QEII Recreation Ground on Friday evening, which he would pass on.

6. Planning:

a) Parish List

11/97847

Penlaurel, Thornbury Avenue, Blackfield, Fawley SO45 1YQ

Rear conservatory

(No 3) We recommend permission.

Cllr Hall remained in the meeting but did not take part in the discussion.

11/97797

2 Falcon Fields, Fawley, SO45 1DE

Roof alterations in association with new first floor; single-storey side extension

(No 3) We recommend permission.

11/97821

1 Coleville Avenue, Fawley, SO45 1DA

Single-storey rear extension

(No 3) We recommend permission.

11/97832

2 Pennysprings, The Drove, Blackfield, Fawley, SO45 1XB

Single-storey rear extension; first floor rear balcony; front open veranda

(No 3) We recommend permission.

Cllr Holtham advised that he had visited a parishioner with concerns relating to overgrown trees in the Beechwood Road/ Whitefield Road/Hobson Way area. He requested that NFDC be contacted to provide an up to date list of all tree protection orders within the parish and if possible a map to be provided as well.

7. To receive reports for the following:

a) Ashlett – Cllr Hall reported that a memorial bench had been placed on the green and was in keeping with other seats already there. Exxon were due to jet wash the slip way and put gravel down.

- b) Play Areas– Cllrs Fidler and Coyston. Cllr Fidler advised that the tennis court gate at the QEII Ground remained unlocked. Most of the fencing on site was in a good condition. Cllr Coyston had nothing to report this time. He thanked the Clerk for following up previous reports he had made and drew member’s attention to items 10 & 13 on the agenda.
- c) Footpaths – Cllr Holtham had nothing to report.
- d) Holbury Manor & Warren Copse – Cllr Holtham reported that the Conservation Group had cleared the path around the main pond and completed half of the intended clearance on the island. Whilst previously some of the members of the public had been sceptical with what the group were doing, only positive comments were being received now that they could see the results of the work being done.
- e) QEII – Cllr Fidler reported that a group had recently left the pavilion unlocked and the lights on after using the building. The Clerk advised that this problem had been addressed. Cllr Fidler also reported concern relating to the pathway to the Recreation Ground from the Thornbury Avenue entrance, which he considered was in a poor condition. The Clerk to check the lease of the Recreation Ground to find out who would be responsible for maintenance of this.

Members discussed the installation of new litterbin as per a suggestion made at the Parish Council meeting held on 12 October 2011.

RESOLVED: To purchase two new litter bins at cost of £574, one to be positioned at the northern end of the pavilion and the other at the Green Lane corner. Costs to be met from budget code 7710, seat maintenance.

RESOLVED: To install a new dog bin (already in stock) at the right hand side of the northern end of the entrance road to the QEII Recreation Ground. To reposition the dog bin currently near to the pavilion to the Walkers Lane North end of the Recreation Ground.

- f) Gang Warily – Cllr Holtham had nothing to report.
- g) Allotments – Cllr Holtham reported that although 4 allotment holders had yet to pay their annual fee, he did not think that any plot holders would be giving up their allotments.
- h) Newlands Park - Cllr Holtham reported that a letter had been received from the architectural consultant and it was hoped that a planning application to infill the site where necessary would be made soon. The Clerk advised that the rugby club had received an offer of £500,000 matched funding.
- i) Pentagon Copse – Cllr Holtham reported that he was still waiting to hear from the Land Advice Service regarding grant applications for the copse. The Conservation Group were willing to work there as and when needed.

- 8. **A report on Staff Training:** Members noted the report (see attached Appendix A).
- 9. **A report from the Head Groundsman:** Members were pleased to receive the report (see attached Appendix B). It was noted that a previous request to remove the brambles around Jubilee Hall had not been actioned.
- 10. **To agree tender brief for play equipment for Gang Warily & QEII Recreation Ground** (see attached Appendix C). Members were advised of the tender process including consultation with residents and the invitation to selected businesses to tender. It was suggested that councillors visit local play areas to see what equipment was available.
- 11. **To consider Public Services Budget Summary for 2012/13:** Cllr Holtham advised that budget code 7204 Open Space Travel Expenses had been reduced to £100 as the parish council’s van was used for this purpose and that the purchase of a small utility vehicle may be considered in the future.

Cllr Hall queried whether the labour costs of the groundsmen, expected when the dragons teeth posts were replaced at Ashlett were included in the budget. The posts were to be provided by the Cadland Estate and it was hoped that the work could be done during the winter months. Cllr Hall was advised that costs could be met from the Open Space Maintenance budget. It was noted that budget code 7712 Fawley School was nil as there was no longer a football pitch on site.

RESOLVED: To accept the budget summary as written (see attached Appendix D) before presenting to the Policy, Resources and Personnel meeting on 23 November 2011.

12. Correspondence:

a) For information:

- i) Minutes of Warren Copse & Holbury Manor AGM. Noted.
- ii) Planning appeals @ NFDC: Notification of appeal, Planning application 11/97180 9 Falcon Fields, Fawley, SO45 1DE. Detached garage. Noted.

Exclusion of public and press

RESOLVED: That, considering the confidential nature of the business to be transacted, the public, including the press, be excluded from the remainder of the meeting.

13. Play surfaces: The additional quote had been received, making 4 in total.

RESOLVED: To accept the quote from Playgrounds UK, total £10,370 to renew safety surfaces using rubber mulch at the Churchfields, Renda Road and Warren Play Areas.
The works to be completed as soon as possible.

14. Staffing matters: Use of Parish Council vans. SEE CONFIDENTIAL MINUTE FILE

15. Date of next meeting: 18 January 2012.

There being no further business the meeting closed at 8.21pm.

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Chairman