

## **FAWLEY PARISH COUNCIL**

### **POLICY, RESOURCES AND PERSONNEL COMMITTEE**

To: Cllr R Wappet (Chairman), Cllr A Alvey (Vice Chairman), Cllr A Glass, Cllr E Holtham, Cllr A McDowall, Cllr K Smith, Cllr B Thorne.

You are hereby summoned to attend a meeting of the Policy, Resources and Personnel Committee on Wednesday 28 September 2011 commencing at 7.00pm in the Jubilee Hall, Fawley.

COPY: All other Councillors for information.

There will be an interval of up to 20 minutes for public participation after approval of the minutes.

### **SUMMONS**

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Stephen Nash  
Parish Clerk  
22 September 2011

### **AGENDA**

- 1. Apologies.**
- 2. Declarations of Interest.**
- 3. Minutes:**

To sign the minutes of the meeting held on 3 August 2011.

### **PUBLIC SESSION**

- 4. Chairman's Remarks.**
- 5. Planning:**
  - a) New Forest District Council Tree Works:**
    - 11/0313  
Eclipse, Lea Road, Langley, Southampton SO45 1YW  
T1 – Oak  
Reduce and reshape by 2m  
Crown thin 20%  
Remove deadwood
  
    - 11/0315  
West Oak, 4 Foresters Gate, Langley, Southampton SO45 1SP  
T1 – Oak  
Crown reduction of 2 metres, crown thin of 20%, crown lift 5 metres and cut back from building to give 2 metres clearance
- 6. Monthly Schedule of Accounts July and August 2011** (see attached).
- 7. To note Grant Expenditure** (see attached x 4).

8. **To receive a report on Staff Training and advice of staff meeting** (see attached).
9. **To consider petition for additional traffic calming on Church Lane.**
10. **To consider letter from resident regarding pedestrian crossing close to Tesco Express and bus stop at Blackfield** (see attached).
11. **To consider use of Paddleboats at Gang Warily** (see attached).
12. **To establish Working Party to conduct review of Procedures and Standing Orders.**
13. **To consider free use of room at Jubilee Hall** (see attached).
14. **Bonfire Night / Charity Event: Event Scenario** (see attached).
15. **To confirm expenditure on Play Surfaces from Developers Contributions received following takeover of Harrier way Play Area** (see quotes attached x 3).
16. **Correspondence:**
  - a) **For response:**
    - i) **NFDC Transportation Section:** Application for Road Closure C41 Newlands Road, Fawley between its junction with C85 Slades Hill and its junction with C119 Long Copse/Hampton Lane Sunday 9 October 2011, 10.00hrs to 10.10hrs. Junction of C41 Newlands Road with C119 Long Lane/Hampton Lane and C41 Rolleston Road 10.04hrs to 10.11hrs. Response by 30/09/11.
    - ii) **Campaign to Protect Rural England:** Request to support their campaign to amend the National Planning Policy Framework (previously circulated). Response by 17 October 2011.
    - iii) **NFNPA:** Consultation Draft Design Guide Supplementary Planning Document (previously circulated and available from the office). Period for making representations: 9/9/11 – 21/10/11 (5pm).
    - iv) **NFDC Transport Contributions Schemes Proposed Amendments:** Proposal to add Chapel Lane/Fawley Road junction to the list. Junction improvement to improve safety for pedestrians and cyclists crossing Chapel Lane including footway widening kerb alignment, "Give Way" and "Slow" markings. Any comments to be made by 14 October 2011.
    - v) **South East Employers:** Training session Law Update, 5/10/10 10am-4pm Winchester. Cost £95.00: To consider attendance of Clerk and HR Officer.
    - vi) **NALC:** Localising Support For Council Tax in England. Response by 5/10/2011 (see attached).
  - b) **Available from the office:** NFDC: Forward Plan of Key decisions 01 October 2011 – 31 January 2012.

### **Exclusion of public and press.**

At the conclusion of this part of the agenda, the Chairman will move the following resolution: That, considering the confidential nature of the business to be transacted, the public, including the press, be excluded from the remainder of the meeting.

17. **Staffing matters: To include**
  - a) Extension of Contract of Temporary Groundsman: Matter referred from Public Services meeting 14 September 2011.
  - b) One off payment for loss of bank holiday enhancement to staff member.
  - c) Consideration of salary scale for fitness instructor (see attached).
  - d) To note arrangements made for hire of Leisure Assistants to Youth Worker (see attached).
18. **Date of next meeting:** 23 November 2011.