

FAWLEY PARISH COUNCIL

POLICY, RESOURCES AND PERSONNEL COMMITTEE

To: Cllr R Wappet (Chairman), Cllr A Alvey (Vice Chairman), Cllr A Glass, Cllr E Holtham, Cllr A McDowall, Cllr K Smith, Cllr B Thorne.

You are hereby summoned to attend a meeting of the Policy, Resources and Personnel Committee on Wednesday 8 June 2011 commencing at 7.00pm in the Jubilee Hall, Fawley.

COPY: All other Councillors for information.

There will be an interval of up to 20 minutes for public participation after approval of the minutes.

SUMMONS

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Stephen Nash
Parish Clerk
2 June 2011

AGENDA

1. **Apologies.**
2. **Declarations of Interest.**
3. **Minutes:**

To sign the minutes of the meeting held on 30 March 2011.

PUBLIC SESSION

4. **Chairman's Remarks.**
5. **Planning:**
 - a) **Parish List:**
 - 11/96931
189 Long Lane, Holbury, Fawley, SO45 2PA
Two-storey front extension; single-storey rear extension
 - 11/97109
173 Long Lane, Holbury, Fawley, SO45 2PA
Single-storey rear extension
 - 11/97161
21 Springfield Avenue, Holbury, Fawley, SO45 2LN
House; juliette balcony; detached garage; demolition of existing
 - b) **New Forest National Park Authority:**
 - 11/96339
Bethmeon, Kings Copse, Blackfield, Southampton. SO45 1XF
Two-storey side extension

11/96355

Beach Hut 31 Calshot, Calshot Beach West, Calshot

Retention of extension to beach hut

c) Hampshire County Council:

Tradebe Fawley Fawley Limited, Charleston Road, Hardley, Fawley, SO45 3NX

Construction of an external storage area for waste products prior to incineration

6. **Monthly Schedule of Accounts March and April 2011** (see attached).
7. **To receive a report on Staff Training** (see attached).
8. **To note closure of the UK domestic Cheque Guarantee Card Scheme** (see attached).
9. **To receive the Annual Return for the year ended 31 March 2011** (see attached).
10. **To receive the Final Accounts for year end 31 March 2011** (see attached).
11. **To consider the continuation of the Renewals Contingency Fund** (see attached).
12. **To consider purchase of Verti Drain** (see attached).
13. **To confirm priority of work schedule for use of Developers' Contributions** (Matter referred from Amenities Committee meeting 18 May 2011).
14. **To confirm nomination of Cllr B Thorne for the NFNPA Elections – Nomination for Quadrant Ballots.**
15. **To consider Future Standards of Conduct of Members of Local Authorities in England** (see attached).
16. **To consider change in weekend opening hours for Jubilee Hall.**
17. **Café at Gang Warily:** To confirm donation of equipment by Parish Clerk.
18. **Correspondence:**
 - a) **For response:**
 - i) **The Parish of Fawley:** Request for prize for Annual Summer Fete Draw, Sat 2 July 2011.
 - b) **For information:**
 - i) **The Planning Inspectorate:** Notice of appeal dismissed. Planning Application 10/95992, Little Toller, Chapel Lane, Blackfield, house, bungalow, access, demolition of existing.
 - c) **Available from the office:** Community Action Hampshire, Action News Update June 11 (also attached).

Exclusion of public and press.

At the conclusion of this part of the agenda, the Chairman will move the following resolution: That, considering the confidential nature of the business to be transacted, the public, including the press, be excluded from the remainder of the meeting.

19. Staffing matters:

a) To consider that full time staff member be taken on (Matter referred from Amenities Committee meeting on 18 May 2011, see attached).

- b) To confirm relocation package** (Matter referred from Amenities Committee meeting 18 May 2011).
- c) To note employment of 4 Casual Leisure Assistants following closure of the Future Jobs Fund Scheme.**
- d) To agree to extension of contract for Groundsman currently employed through the National Skills Academy** (see attached).
- e) To note letter to staff re pay scale progression** (see attached).
- f) To confirm Operation Management Posts and receive supporting documentation** (see attached).
- g) To note sickness of staff member.**
- h) Selection of members to conduct annual appraisal of the Clerk to the Council.**
- i) Outline of Existing Contracts** (see attached).

20. Update of Banking Mandate.

21. Date of next meeting: 3 August 2011.