

**FAWLEY PARISH COUNCIL
POLICY, RESOURCES AND PERSONNEL COMMITTEE**

To: Cllr L Dunsdon (Chairman), Cllr L McDermott (Vice Chairman), Cllr E Holtham, Cllr M Fidler, Cllr R Lewis, Cllr Mrs S Read.

You are hereby summoned to attend a meeting of the Policy, Resources and Personnel Committee on Wednesday 24 November 2010 commencing at 7.00pm in the Jubilee Hall, Fawley.

COPY: All other Councillors for information.

There will be an interval of up to 20 minutes for public participation after approval of the minutes.

SUMMONS

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Stephen Nash
Parish Clerk
18 November 2010

AGENDA

1. **Apologies.**
2. **Declarations of Interest.**
3. **To consider co-option to fill Councillor vacancy.**
4. **Minutes:**

To sign the minutes of the meeting held on 29 September 2010.

PUBLIC SESSION

5. **Chairman's Remarks.**
6. **Planning.**
 - a) **Parish List:**
10/96334
185 Long Lane, Holbury, Fawley, SO45 2PA
Retention of 2 non-illuminated panel signs; 1 non-illuminated notice board; 1 telephone window vinyl; 1 internally illuminated post sign; 1 part internally illuminated fascia sign
 - b) **New Forest District Council Tree Works**
1 Forest Gate, Blackfield, Southampton, SO45 1GW
T1 & T2 Oak – Reduce long lateral branches by up to 2m
7. **Monthly Schedule of Accounts September and October 2010** (see attached).
8. **To consider disposal of Theravital Bike at Gang Warily.**
9. **To consider adoption of new Policies and Procedures:**
Induction Procedure, Fund Raising Strategy, Markets Policy, Environmental Policy, Employee Suggestion Scheme (previously circulated).

10. To consider Christmas Opening hours (see attached).

11. Matters arising from the Amenities Budget:

The Amenities budget figures are represented. The Clerk has amended budget codes and provided a report (see attached).

12. To consider and agree the Amenities budget 2010/11 (see attached, pages 3,4,7 & 8).

13. To consider and agree the Public Services Budget for 2010/11 (see attached, pages 5 & 6).

14. To consider and agree a Policy, Resources and Personnel budget for 2010/11 (see attached, pages 1 & 2).

15. To recommend the 2011/12 Budget to Council and to recommend a Precept (see attached page 9).

16. Correspondence:

a) For response:

i) Invitation to NFNPA South East Quadrant Parish Meeting Wednesday 1 December 2010 7pm Fountain Court Hotel, Hythe.

ii) Consultation on the Governance arrangements for the National Parks and the Broads(see letter attached and document available from the office.

iii) Stepping Stones Pre-School: Request for raffle prize for day of Christmas Play.

b) For information:

c) Available from the office:

Exclusion of public and press.

At the conclusion of this part of the agenda, the Chairman will move the following resolution: That, considering the confidential nature of the business to be transacted, the public, including the press, be excluded from the remainder of the meeting.

17. Staffing Matters: To include

a) Staff Organisational Chart see attached

b) Advertisement and appointment of Head Groundsman.

18. Charges for facilities within the Parish.

19. Date of next meeting: 2 February 2011.