

FAWLEY PARISH COUNCIL

Minutes of a meeting of Fawley Parish Council held on Wednesday 24 June 2009 at 7pm in the Jubilee Hall, Fawley.

Present: Cllr L Dunsdon (In the Chair), Cllr M Fidler (Vice-Chairman), Cllr Mrs M Alderman, Cllr A Glass, Cllr B Hall, Cllr E Holtham, Cllr R Lewis, Cllr A McDowall, (from item 4) Cllr G Smith, Cllr D Walker, Cllr R Wappet (from item 4).

In attendance:

Mrs P Coombes Finance Officer.
Mrs S Markides Clerical Officer.

Also Present: County Cllr Mrs A McEvoy (until item 12), Mr S Avery, New Forest National Park Authority, Director of Strategy and Planning, Police Officer A Woodhead & Police Community Safety Officer B Hayes (from item 5) 2 members of the public.

12. Apologies: Cllr Mrs S Courtney, Cllr Mrs K Lord and Cllr Mrs B Maynard.

13. Declarations of interest: On arrival Cllr Wappet declared a non-prejudicial interest in Item 18 Planning, as he is a member of the New Forest Planning Committee. He stated that he would consider the applications on the evidence in front of him at this time.

14. Minutes:

RESOLVED: That the minutes of the meeting held on 15 April, the Annual Parish meeting 29 April and the Annual General meeting 6 May 2009 be signed as a correct record.

15. Chairman's Announcements: A complaint had been received regarding obscene graffiti at the playground next to Fawley School. The groundsman had removed as much as possible but further work was required.

New Forest District Council had advised that a Speed Indicator Device was to be situated in Hampton Lane near the Primary School week beginning 29 June 2009.

The Chairman advised that he had attended a special outdoor ceremony organised by New Forest District Council to mark the first ever Armed Forces Day.

PUBLIC SESSION: A member of the public asked questions relating to the National Park, which were answered during the presentation.

16. Guest Speaker: Mr S Avery, New Forest National Park Authority, Director of Strategy and Planning provided an update on the National Park Plan and advised that it contained two important statutory documents in a single integrated plan. These were the National Park Management Plan and the Local Development Framework Core Strategy Plan.

The formal consultation of the draft plan had closed on 14 November 2008 and many of the responses received had raised concerns or objections, therefore working groups had been formed to focus specifically on the issues that had generated the most interest such as "service" villages and housing (including affordable housing), zoning policies, traffic and transport and recreational horse-keeping. Further meetings would be held in parishes or villages to consider the way forward and the revised draft of the National Park Plan would be presented to the National Park Authority for approval in October 2009. After the Authority meeting, if the Park Plan was approved, the Local Development Framework Core Strategy, which was the planning policies integrated into the plan would be subject to a further six-week statutory public consultation followed by an independent public examination. Members thanked Mr Avery for his informative presentation.

17. An update Police Report: Members received a report from PC Woodhead which advised of a noticeable drop in household burglaries due to the current detention of local burglars. Problems were being experienced at the QEII Recreation Ground and a serious incident had occurred at the Mill Pond, Holbury. Complaints had been received regarding speeding vehicles and inconsiderate parking. A presentation on speed indicator devices and other speeding controls by the Roads Policing Unit was offered. Members advised that the Speed Indicator Device located in Hampton Lane did not appear to be working properly.

18. Planning:

a) Parish List

RESOLVED: To submit observations on planning applications, as follows:

09/94131

29 Charnwood Way, Langley, Fawley, SO45 1ZL

Retention of single-storey rear extension

(No 1) We recommend permission but would accept the decision reached by the District Officers under their delegated powers.

09/94117

15 Burbush Close, Holbury, Fawley, SO45 2HU

Single-storey rear extension

(No 1) We recommend permission but would accept the decision reached by the District Officers under their delegated powers.

09/94149

28 Long Copse, Holbury, Fawley, SO45 2LD

Single-storey side extension; conservatory; double garage

(No 3) We recommend permission.

09/94161

Priest Croft, Priest Croft Drive, Blackfield, Fawley, SO45 1SL

Replace juliette balconies with windows

(No 3) We recommend permission providing that there is still adequate access for the Fire and Rescue services.

b) National Park:

09/93134

Ashlett House, Ashlett Road, Ashlett Creek, Fawley, SO45 1DT

Single storey rear extension

(No 1) We recommend permission but would accept the decision reached by the National Park Authority's Officers under their delegated powers.

09/94145

Ashlett House, Ashlett Road, Ashlett Creek, Fawley, SO45 1DT

Single storey rear extension; garden wall (Application for Listed Building Consent)

(No 1) We recommend permission but would accept the decision reached by the National Park Authority's Officers under their delegated powers.

09/93907

Lepe Country Park, Lepe Road, Exbury, Southampton, SO45 1AD

Provision of one single Modular Temporary Classroom for a period of 4 years (up to 31 January 2013)

(No 1) We recommend permission but would accept the decision reached by the National Park Authority's Officers under their delegated powers.

09/94159

86 Jack Maynard Road, Calshot, Southampton
Replacement beach hut
(No 3) We recommend permission.

09/94167

Stone Farm House, Stanswood Road, Fawley, Southampton, SO45 1AB
Demolish and make good Ground and First Floor toilet extension; Demolish Western Porch;
Repairs to external render and internal plaster; Replacement fireplaces; New/Replacement
windows and roof lights; Internal alterations to first floor bedrooms (Application for Listed
Building Consent)
(No 3) We recommend permission.

19. An update report on the Newlands Road Project: (See attached Appendix A).

RESOLVED: To accept the updated report on the Newlands Road Project but to ensure that regular updates are made to Council to include the design and consultation process.

20. An update report from the Youth Worker: See attached Appendix B. Cllr Smith requested that the Youth Worker contact the young people in Calshot with a view to arranging activities there.

21. County Councillor's report: Mrs McEvoy was congratulated by members on her election to the County Council. She advised that she would be serving on several committees and gave details of the events taking place on Saturday 27 and Sunday 28 June at Lepe Beach to remember the 65th Anniversary Year of D-Day.

22. Reports from District Councillors: As District Councillor Mrs McEvoy also reported on the celebrations for Armed Forces at New Forest District Council. The District Council had received recognition from SaBRE (Supporting Britain's Reservists and Employers) for its commitment to supporting current and future employees in the Reserve Forces.

Cllr Holtham requested that an on going problem with the Gents toilet facilities at Calshot be solved and queried whether steps could be taken to avoid the long queues experienced at the Ladies toilets on Cowes night.

Signage for the emergency telephone attached to the telegraph pole at the junction of Jack Maynard Road was also requested or if this was no longer required perhaps it could be removed.

Cllr Wappet responded that he was due to attend a meeting of the NFDC Environment Review panel where he would raise the concerns expressed. Planning Development Control was experiencing a quiet period at the moment. The revised South East Plan had been issued and he would report on this to a future meeting. A South East Coastal Environmental Protection Review report that included the whole of the Hampshire coastline had also been published and Cllr Holtham requested a hard copy to view.

Cllr Dunsdon informed the meeting that there would be a review in the autumn of the procedure for the naming and numbering of streets, which he would be attending. There was to be further consultation over the development of the Port of Southampton to commence Sept 2009 and this would more than likely raise the issue of Dibden Bay again.

23. Reports from Representatives and Nominees on Local Bodies:

- a) New Forest Consultative Panel: Cllr E Holtham. See attached Appendix C
- b) New Forest Sports Council: Cllr D Walker, No meeting had been held.
- c) Waterside Citizens Advice Bureau: Cllr A McDowall reported that it was still unclear as to where the new combined offices of the WCAB would be.
- d) New Forest Environmental Liaison Committee; Cllrs M Fidler and Mrs S Read reported on an informative visit to Pyros.
- e) Transport Committee: Cllr M Fidler, no meeting had been held.

- f) Waterside Youth Steering Committee: Cllr Mrs K Lord was not present.
- g) Calshot Project: Cllr G Smith, no meeting had been held.
- h) Waterside Heritage: Cllr E Holtham. See attached Appendix C.
- i) Police Working Party: Cllrs Mrs S Courtney, M Fidler, A Glass and A McDowall, no meeting had been held.
- j) New Forest Association Local Councils: Cllr A Glass that the Executive Committee was in the process of reorganising with full details to follow.
- k) Age Concern: Cllr R Lewis had been unable to attend the last meeting but Cllr Walker had been present and reported the constitution of Age Concern had been the main topic of discussion.
- l) Arson Forum: Cllr E Holtham. No meeting had been held.

24. Minutes of Committees:

RESOLVED: That the minutes of the Amenities Committee 6 May and 13 May 2009 be signed as a correct record.

RESOLVED: That the minutes of the Public Services Committee 6 May and 27 May 2009 be signed as a correct record.

Cllr Holtham requested that a letter of thanks be sent to the Rights of Way Officer Ian Lawrence for his help over the years to the Parish as he was due to retire shortly. He also informed the meeting that the conveyance of Warren Copse would be underway soon.

RESOLVED: That the minutes of the Policy, Resources & Personnel Committee 6 May be signed as a correct record. The minutes of the meeting held on 10 June 2009 to be discussed under staffing matters during private session.

25. Adoption of revised Standing Orders: Members thanked the Finance Officer and the Clerical Officer for their hard work in reaching this stage.

RESOLVED: To not adopt the Standing Orders presented but to amend and make additions. The revised standing orders to be brought to the next meeting of the Policy, Resources and Personnel Committee on 5 August 2009.

26. Final Accounts for year end 31 March 2009 (see attached Appendix D). At this stage of the meeting members were asked to agree that Mrs S Markides be given permission to sign the accounts due to the long-term sickness absence of the Clerk.

RESOLVED: To accept the Final Accounts for year-end 31 March 2009. Mrs Markides to sign on behalf of the Clerk.

27. Annual Return for the year ended 31 March 2009 (see attached Appendix E). The Finance Officer to be thanked for her hard work in preparing the accounts and staff to be thanked for their part in ensuring the Council's reserves were now back on track. During the year savings were made and although we were fortunate to have a surplus from the rebuild of the QEII Community building the reserves were enhanced by these savings.

RESOLVED: To accept the Annual Return for the year ended 31 Mar 2009. Mrs Markides to sign on behalf of the Clerk.

28. Correspondence:

- a)
 - i) New Forest District Council Address Management: Request for proposal to name the access road leading from Exbury Road The Driveway. Members supported the proposal.

ii) John Lawson's Circus Ltd: Request to include Fawley in their 2010 tour itinerary.

RESOLVED: To agree in principle to John Lawson's Circus visiting Fawley in 2010. The Centre Manager to liaise with the circus.

iii) Manor Infant School: Request for donation for Manor Day Celebrations Wednesday 15 July 2009.

RESOLVED: The Centre Manager to provide suitable prize for Manor Day Celebrations at Manor Infant School.

b)

i) Forest First Childrens Centre: Letter of thanks for raffle prize. Noted.

ii) New Forest National Park Authority: Introduction letter from new Climate Change Officer and offer to visit parish. Noted.

c) Available from the office upon request: Hampshire County Council Countryside Service New Organisation Structure, Hampshire Association of Local Councils Minutes of Board meeting, NFDC Forward Plan of Key Decisions 1 July-31 October 2009, NFDC Notes of Liaison meeting with Parish and Town Councils, Local Councils Update June 2009.

Exclusion of public and press:

RESOLVED: That, considering the confidential nature of the business to be transacted, the public, including the press, be excluded from the remainder of the meeting.

29. Staffing Matters:

Members received a report from the Finance Officer on paid lieu time and bonus payments concerning additional enhancements for the Clerical Officer.

RESOLVED: To note the report regarding paid lieu time and bonus payments from the Finance Officer but to await the outcome of the long-term sickness of the Clerk.

Members discussed a request from the Centre Manager to increase the hours of the short term contracted Operations Assistant following the resignation of a relief Operations Assistant.

RESOLVED: To agree to the request of the Centre Manager to increase the hours of the short term contracted Operations Assistant from an average of 21 hours a week to an average of 30 hours per week. The Chairman of the Policy, Resources and Personnel Committee to review the staffing budget with the Centre Manager.

RESOLVED: At this point in the meeting members agreed under standing order 8.19 to extend the meeting time by one half hour until 10 pm. Cllr Hall requested that in future Council meetings did not include presentations.

The minutes of the Policy, Resources and Personnel Committee meeting held on 10 June 2009 were further discussed.

RESOLVED: To adopt the minutes of the Policy, Resources and Personnel 10 June 2009 with the exception of the second resolution under item 14, this item to be deferred until Grievance Panel procedures had been completed.

Date of next meeting: 19 August 2009.

There being no further business the meeting closed at 9.39 pm.

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Chairman