

FAWLEY PARISH COUNCIL

Minutes of a meeting of Fawley Parish Council held on Wednesday 14 October 2009 at 7pm in the Jubilee Hall, Fawley.

Present: Cllr L Dunsdon (In the Chair), Cllr M Fidler (Vice-Chairman), Cllr Mrs M Alderman, Cllr A Glass, Cllr B Hall, Cllr E Holtham, Cllr R Lewis, Cllr Mrs K Lord, Cllr A McDowall (from 7.15pm), Cllr D Walker, Cllr R Wappet.

In attendance:

Mrs P Y Coombes Finance Officer.

Mrs S Markides Clerical Officer.

Also Present: Youth Worker Debbie Elliott (until item 64), 2 members of the public.

51. Apologies: Cllr Mrs B Maynard, Cllr G Smith and County Councillor Mrs A McEvoy.

52. Declarations of interest: Cllr Wappet declared a non-prejudicial interest in Item 56 Planning, as he is a member of the New Forest Planning Committee. He stated that he would consider the applications on the evidence in front of him at this time. Cllr Dunsdon declared a personal and prejudicial interest in planning application 09/94584 as it related to his employer. He stated that he would leave the meeting whilst this was discussed.

53. Minutes:

RESOLVED: That the minutes of the meetings held on 19 August and 18 September 2009 be signed as a correct record.

54. Chairman's Announcements: None.

PUBLIC SESSION

A member of the public raised his concerns regarding vehicle speed and inconsiderate parking in Fawley village, which he considered, made it unsafe for pedestrians. It was noted that there was £3000.00 in earmarked reserves which had been given to the Council by Exxonmobil for traffic calming measures in Church Lane and that this project had not been completed. The ownership of the land where the public conveniences were currently situated and which the meeting believed had been recently auctioned was also queried.

RESOLVED: To discuss traffic concerns of Fawley Village at the next meeting of the Public Services Committee to be held on 11 November 2009. To enquire at New Forest District Council regarding the recent sale of land where the public conveniences are situated.

55. Update Police Report: The Police were unable to attend the meeting.

Cllr Dunsdon left the meeting.

56. Planning:

a) Parish List

09/94584

Groundsman Compound, Newlands Road, Fawley, SO45 1GA

Change of use to private taxi business including office building; parking; canopy

(No3) We recommend permission as the business is considered to be similar to the one previously on site and the buildings acceptable.

Cllr Dunsdon returned to the meeting.

09/94608

Public Convenience & Carpark, Sloane Avenue, Holbury, Fawley, SO45 2LH
One pair semi-detached houses; access; parking; bin & cycle store, demolition of existing
(No3) We recommend permission due to the large size of the plot.

09/94513

Polimeri Europa Golf Club, 1A Rollestone Road, Blackfield, Fawley SO45 2GD
2 temporary portacabins to use as a clubhouse; storage container; toilet facilities; car parking
(No3) We recommend permission but would suggest that temporary permission be granted for a period of 3 years and not 5 years as requested.

09/94568

36 Ivor Close, Holbury, Fawley, SO45 2NY
Detached garage
(No3) We recommend permission.

09/94594

1 Rollestone Road, Holbury, Fawley SO45 2GD
Day nursery for 40 children; demolition of existing
(No3) We recommend permission

b) National Park:

09/94465

Fields Farm, Badminton Lane, Fawley, SO45 1BX
Change of use to residential, extensions and external alterations to facilitate change of use

09/94466

Fields Farm, Badminton Lane, Fawley, SO45 1BX
Extension and alterations (internal and external) to facilitate change of use to residential
(Application for Listed Building Consent)

Comment on both applications.

(No3) We recommend permission and support the applications as a way to preserve the building.

09/94515

Beach huts 24 & 25, Calshot Beach West, Calshot, SO45 1BS
New pitched roof and gable ends to beach huts
(No3) We recommend permission.

c) Tree Works

Formal notice of Tree Preservation Order 31/09

Land of the car park to the east of 1 Sloane Avenue, Holbury
The Parish Council supports this order.

- 57. An update report from the Youth Worker** (see attached Appendix A)
Members discussed the report and the planned Christmas party to be held at the QEII pavilion. The Chairman of the Council agreed to provide funds from his allowance to cover the rental of the room; members were advised that it would be a ticket only event.
The Youth Worker also informed the meeting of expected telephone line costs for her office at Jubilee Hall.

RESOLVED: As the offer was favourable and needed to be accepted within a 2 week time frame, to proceed with the installation of a new telephone line for the Youth Worker at Jubilee Hall.

58. County Councillor's report: Unable to attend.

59. Reports from District Councillors: Cllr Wappet advised that he would be chairing the forthcoming review of public conveniences in the district. A long-term coastal study looking at the potential effects of global warming would also be taking place.

Cllr Mrs Lord reported on the decision of New Forest District Council to remove sun beds from their leisure centres, hydro massaging now to be offered. NFDC were seeking views on how accessible their services were and some new affordable housing was being built in Dibden Purlieu.

Cllr Dunsdon advised that second homeowners were leasing their properties to NFDC.

60. Reports from Representatives and Nominees on Local Bodies:

a) New Forest Consultative Panel: Cllr E Holtham (see attached appendix B). To record the location of any Giant Hogweed, New Zealand Pygmyweed, Japanese Knotweed, Himalayan Balsam and American Skunk Cabbage in the New Forest on website <http://www.hwt.org.uk/pages/new-forest-non-native-plants-project.html>

b) New Forest Sports Council: Cllr D Walker. No meeting had been held.

c) Waterside Citizens Advice Bureau: Cllr A McDowall. Nothing to update.

d) New Forest Environmental Liaison Committee: Cllrs M Fidler and Mrs S Read (see attached Appendix C)

e) Transport Committee: Cllr M Fidler Meeting to be held 14 November.

f) Waterside Youth Steering Committee: Cllr Mrs K Lord had not been advised of meeting date.

g) Calshot Project: Cllr G Smith. Not present.

h) Waterside Heritage: Cllr E Holtham had been unable to attend the meeting.

i) Police Working Party: Cllrs Mrs S Courtney, M Fidler, A Glass and A McDowall Meeting to be held 11 November 2009.

j) New Forest Association Local Councils: Cllrs A Glass & Mrs B Maynard

RESOLVED: The Parish Council to nominate Cllr Glass as a representative on the Executive Committee with another council to second the nomination.

k) Age Concern: Cllr R Lewis reported on the recent AGM of Age Concern where a new name for the organisation had been discussed. Locally there had been a presentation on safety in the home.

l) Arson Forum: Cllr E Holtham. No meeting.

61. Minutes of Committees:

RESOLVED: That the minutes of the Amenities Committee 2 September 2009 be signed as a correct record.

RESOLVED: That the minutes of the Public Services Committee 16 September 2009 be signed as a correct record. Cllr Holtham to be given delegated authority to proceed with tree work required in Warren Copse. These costs to be met from budget code 7714. Cllr Holtham advised members of the formation of the Warren Copse Conservation Group, the first meeting to be held Wednesday 21 October. Members thanked him for the work he had undertaken.

RESOLVED: That the minutes of the Policy, Resources & Personnel Committee 30 September 2009 be signed as a correct record.

62. The External Auditor's Report for the Annual Return year ended 31 03 09 (see attached Appendix D)

Members thanked the Finance Officer for her hard work in completing the return. She brought to the attention of members the recommendation in the report to increase the Fidelity Guarantee Insurance.

RESOLVED: To accept the recommendation of the Finance Officer to increase the Fidelity Guarantee Insurance cover from £250,000 to £487,000.

63. Youth Trust Deed:

RESOLVED: Cllrs Mrs Lord, Glass and McDowall to investigate further and provide clarification to Council of the exact details of entering into a Youth Trust.

64. Traffic concerns Hampton Lane, Blackfield.

RESOLVED: To send a further letter to Hampshire Police requesting action on traffic concerns previously raised relating to Hampton Lane.

65. Correspondence:

a)

i. NFDC Democratic Services: To consider whether a Community Governance Review should be undertaken within the parish. Review not required.

ii. Falcon Hotel: To consider lights for the Christmas tree to be placed in the Square, Fawley. To support the idea and thank the resident for their commitment to the community but to advise that they will need to obtain permission from Hampshire County Council.

iii. Hampshire Association Local Councils: Invitation to attend free workshop on Do you know what your residents are thinking? Wed 4 November 2009 1.30 – 4.30 Littleton Millenium Hall. Noted.

iv. HALC: Invitation to attend Core Skills Training for Councillors 30 November 2009. 6pm – 9pm Petersfield Festival Hall, £25.00 per delegate. Noted.

v. NFDC News: Invitation to nominate a local organisation for the New Forest Access for all Awards. **RESOLVED:** A nomination to be made.

vi. Good Shepherd Pre-School: Request for raffle prize for Christmas Bazaar 5 December.

RESOLVED: The Centre Manager to provide a suitable raffle prize.

vii. Community First New Forest: Invitation to a briefing on the Independent Safeguarding Authority and changes that will affect working practices in the future. To be held at the Fenwick 2, Thursday 22 October 2009 10am – 1pm.

RESOLVED: A member of staff to attend.

b) For information:

i. NFDC Transportation Section: Advice of Speed Limit Reminder. Hampton Lane (nr Thornbury Avenue) for week beginning 12 October 2009. Noted.

ii NFDC Transportation Section: Results of Speed Indicator Deployment Hampton Lane nr Primary School 28/09/09 The 85 percentile was 35 mph which is below the Police enforcement threshold. Noted.

c) Available from the office upon request: Community Action Hampshire, Action News Update Oct 09 (attached), Waterside Heritage, September Newsletter, Here and Now, The Magazine of the Parish of Fawley, Oct 2009. Alzheimer's Society New Forest Branch Autumn 09 Newsletter, National Grid, Gridline Autumn 09, New Forest Business Partnership Business Connexions, Autumn 09, NFDC Home Talk, Autumn 09, Local Councils Update 2009.

Exclusion of public and press.

RESOLVED: That, considering the confidential nature of the business to be transacted, the public, including the press, be excluded from the remainder of the meeting.

66. Staffing Matters: Members were updated on the recent Grievance Appeal panel meeting.

RESOLVED: To continue to follow professional advice and proceed with the retirement of the employee on ill health grounds.

The Clerical Officer left the meeting.

Members were advised of the lieu hours accumulated by the clerical officer in the last 6 months due to the absence of the Clerk. The amount, which had reached approximately 80 hours, was deemed to be unacceptable as the clerical officer only works a 27.5 hour week.

RESOLVED: To make an extraordinary payment due to the current unusual circumstances. The clerical officer be permitted to hold back 27.5 hours of lieu time accrued and the remaining balance be paid in her salary.

RESOLVED: At this point in the meeting members agreed under standing order 5 a (i) to extend the meeting time by one half hour until 10 pm.

The Finance Officer advised the Council that the Clerk's salary would be reduced from full pay to half pay from 28 October 2009. A further discussion took place on whether a temporary clerk position should be sought or extra hours offered to the clerical officer.

RESOLVED: To discuss this matter at the next Policy, Resources & Personnel meeting when the Council might be in a better position to make a decision.

Members discussed the matter of sending the clerical officer on a CiLCA Course (Certificate in Local Council Administration) at a cost of £150.00.

RESOLVED: To send the clerical officer on this course to support her gaining further knowledge.

The Council were all in agreement as to what an exceptional job the clerical officer was doing in the Clerk's absence and would like it noted that she has their continued support in the excellent way she is administering the Council's affairs.

67. Date of next meeting: 9 December 2009.

There being no further business the meeting closed at 9.42 pm.