

FAWLEY PARISH COUNCIL

Minutes of a meeting of the Policy, Resources and Personnel Committee held on Wednesday 25 November 2009 at 7pm in the Jubilee Hall, Fawley.

Present: Cllr M Fidler (In the Chair), Cllr L Dunsdon, Cllr E Holtham, Cllr Mrs K Lord (from item 6), Cllr D Walker.

Also present: Cllr A Glass, Cllr B Hall, one member of the public.

In attendance:

Mrs P Coombes: Finance Officer.

Mr K Lobley: Centre Manager.

Mrs S Markides: Clerical Assistant.

1. **Apologies:** Cllr R Lewis.
2. **Declarations of Interest:** None.
3. **Minutes:**

RESOLVED: That the minutes of the meetings held on 30 September 2009 be confirmed as a correct record.

PUBLIC SESSION: The member of the public present did not wish to speak.

4. **Chairman's Remarks:** None.

5. **Planning.**

- a) **Parish List:**

09/94793

Langley House, Lepe Road, Langley, Fawley, SO45 1YT

2 outbuildings

(No 3) We recommend permission.

09/94703

Cadland Primary School, Whitefield Road, Holbury, Fawley, SO45 2HW

Development of 25 houses comprised:

5 detached houses, 2 terraces of 4 houses; 1 terrace of 5 houses; 1 link attached house;

(details of access, appearance, landscaping, layout and scale development granted by Outline Permission 05/84506)

(No 4) We recommend refusal due to concerns regarding access for emergency vehicles, over crowding and out of keeping with area.

Cllr Glass offered to speak if required at any future planning meeting where this application might be discussed.

- b) **Tree Works:**

09/0775

18 & 19 The Close, Holbury, Hants SO45 2PG

Oak x 2 – Crown clean and thin by 15%

The Parish Council supports this application subject to the approval of the District Council's arboriculturist.

- 6. Grant Applications: RESOLVED:** That the following grants be made:
- i) Waterside Heritage: £250.00.
 - ii) Blackfield and Langley Sports & Social Club: Unsuccessful.
 - iii) Waterside Citizens Advice Bureau: £300.00.
 - iv) New Forest Disability Information Service: Unsuccessful.
 - v) Victim Support Hampshire & Isle of Wight: Unsuccessful.
 - vi) Young at Heart Club: £188.00.

Alteration of dates that grant applications are considered:

RESOLVED: That from the next financial year grant applications be considered at the Policy, Resources and Personnel Committee meetings held in August and February.

7. Monthly Schedule of Accounts, September and October:

RESOLVED: To accept the monthly schedule of payments for September and October 2009 (see attached Appendices A & B).

8. Christmas Opening Hours:

RESOLVED: To accept the proposed Christmas opening hours for 2009 (see attached Appendix C).

9. VAT legislation for January 2010.

RESOLVED: To amend prices to reflect the increase in VAT from 15% to 17.5 % effective from first January 2010 and to incorporate the cost of living price increase of parish amenities at the same time. The Centre Manager to bring the amended pricing structure for approval to the December Parish Council meeting.

10. Matters arising from the Amenities Budget:

INCOME:

4007 Activity Room
4012 Sunbed room
4155 Car boot sale
4172 Vending Machine

EXPENDITURE:

6449 Public entertainment Jubilee Hall
7906 Furniture and fittings
8400 Equipment maintenance
8404 Equipment Renewals

Members noted the amended budget codes.

11. Matters relating to the Policy, Resources and Personnel Budget:

RESOLVED: To defer the decision of whether the salary of the Youth Worker will be met by the Youth Trust until the Parish Council meeting to be held on 9 December 2009.

12. To consider and agree the Amenities budget 2010/11.

RESOLVED: To agree to recommend the Amenities budget as presented (see attached Appendix D, pages 3,4,7 & 8).

13. To consider and agree the Public Services Budget for 2010/11

RESOLVED: To agree to recommend the Public Services Budget as presented (see attached Appendix D, pages 5&6).

To agree that if at the end of the financial year 09/10 there is more than the 25% general reserves minimum as recommended by the Auditors then £20,000 could be earmarked as a contingency fund for 2010/11, this being the amount removed from the budget figures item code 7719.

To agree that money generated for Warren Copse from grants is ring fenced for that purpose.

14. To agree a Policy, Resources and Personnel budget for 2010/11

RESOLVED: To agree to recommend the Policy, Resources & Personnel as presented (see attached Appendix D, pages 1& 2).

15. To recommend the 2010/11 budget to Council and to recommend a Precept: Members were advised that if the budget presented to them was agreed, this would result in an approximate increase of 7-8% on the figures of last year. This percentage rise was considered unacceptable and using funds from general reserves to limit the increase in the budget was discussed. An increase of 2% would necessitate £26,370.06 being taken from reserves. An increase of 3% with less money taken from reserves was proposed but not seconded. A vote was taken with Cllrs Dunsdon, Fidler, Lord and Walker in favour, Cllr Holtham against.

RESOLVED: To agree to recommend the budget as presented and that a precept of £468,737.94 be levied for the Council year 2010/11 an increase of 2%. The sum of £26,370.06 to be transferred from general reserves (see attached Appendix D, pages 1-9).

To note the resolution under item 13 where if after £26,370.06 has been used from the reserves for the budget, the remaining sum amounts to more than the 25% minimum as recommended by the Auditors for the reserves then £20,000 could be earmarked as a Public Services contingency fund.

16. Correspondence:

a)

i) Valuation Office:

RESOLVED: To withdraw 2005 Gang Warily rateable value appeal.

ii) Campaign to Protect Rural England:

RESOLVED: To not renew annual membership to the CPRE.

iii) Friends of Blackfield Primary School: Request for raffle prize for Winter Fayre.

RESOLVED: The Centre Manager to provide suitable raffle prize.

b) For information:

i) Brian Johnson Insurance Company Ltd: Advice of increase in Fidelity Cover from £250,000 to £500,000 negotiated at nil additional premium for remainder of annual policy. Noted.

ii) NFDC: Battery recycling – Dry cell only -Container at Gang Warily and other sites. Noted.

c) Available from the office: Local Councils Update November 2009, Clerks and Councils Direct November 09, NFDC Forward Plan Key Decisions 01 Dec 2009– 31 Mar 2010

Exclusion of public and press.

RESOLVED: That, considering the confidential nature of the business to be transacted, the public, including the press, be excluded from the remainder of the meeting.

17. Amendment to Financial Regulations:

RESOLVED: To advise third parties where the Council holds funds on their behalf that due to concerns raised by the Auditor this arrangement will no longer be able to continue.

The member of the public who had left the meeting following the exclusion of public and press returned to inform those present of street lighting concerns in Hampton Lane / Wheelers Walk.

RESOLVED: To contact Hampshire Highways and report the faulty street lighting in Hampton Lane / Wheelers Walk street light column numbers 5,6,7&8.

18. Date of next meeting: 3 February 2010.

There being no further business the meeting closed at 8.05 pm.

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Chairman