

## FAWLEY PARISH COUNCIL

30 JANUARY 2008

### POLICY, RESOURCES AND PERSONNEL COMMITTEE

Minutes of a meeting of the Policy, Resources and Personnel Committee held on Wednesday 30 January 2008 in the Jubilee Hall, Fawley.

p Cllr L Dunsdon (Chairman)  
p Cllr R Lewis (Vice-Chairman)

#### Present:

Cllr Mrs S Courtney  
p Cllr M Fidler  
p Cllr E Holtham  
p Cllr Mrs B Maynard  
Cllr R Wappet

#### Also Present:

Cllr Mrs M Alderman  
Cllr A Glass  
Cllr B Hall  
Cllr Mrs S Read

#### In Attendance:

Margaret Bernard, Clerk to the Council  
Sue King, Minute Clerk  
Kevin Loble, Centre Manager

#### 89. Apologies

Apologies were received from Cllr Mrs S Courtney and Cllr R Wappet

#### 90. Declarations of Interest

There were no Declarations of Interest

#### 91. Minutes

It was **RESOLVED** that the minutes of the meeting held on 28 November 2007 be signed as a correct record.

#### 92. Chairman Remarks:

The Chairman advised that, following a meeting with New Forest District Council, it was recommended that the future management of Gang Warily Working Party would now meet on ad hoc basis, as and when required.

The Chairman informed the meeting that the New Forest National Park was looking for a site to construct a National Park Head Quarters Office, it has been suggested that the site on Newlands Park was a possibility.

An announcement was made reiterating the training session, which includes 'Compliance with the Code of Conduct' and the 'Benefits of Community Planning,' to be held at 7.00pm on 20 February at Jubilee Hall.

**93. PLANNING**

a) It was **RESOLVED** that the comments made on the following planning applications be submitted to New Forest District Council:

07/91529 Fawley Site, Charleston Road, Hardley:  
Single-storey outbuilding for storage of compressed gas.  
The Council **SUPPORTS** this application

07/91454 The Bungalow, Roman Road, Hardley:  
2 pairs of semi-detached houses  
The Council **AGREE** to accept the initial recommendations of the Planning Officers.

08/01570 2 Parkhill Close, Holbury:  
Two-storey side extension.  
The Council **AGREE** to accept the recommendations of the Planning Officers.

07/91182 2 Springfield Avenue, Holbury:  
Single-storey side extension  
The Council **SUPPORTS** this application.

08/91572 35 Watton Road, Holbury  
Two-storey side extension  
The Council **SUPPORTS** this application

b) TPO/08/006 51 Hobson Way, Holbury  
Fell and prune trees  
There was **NO OBJECTION** to the Tree Preservation orders:

c) **Fawley Quarry, Badminton Farm, Fawley**  
Variation of condition 3 to vary the order of phasing and to create replacement silt bend within phase.  
The Council **SUPPORTS** this variation of condition 3.

**94. To Agree the Monthly Schedule of Payments and receive the monthly accounts for November and December 2007.**

Following discussion it was **RESOLVED** to accept the Schedules and accounts for November and December 2007.

**95. To Consider proposed dates for Parish Meetings 2008/2009.**

Following discussion it was **RESOLVED** that the proposed meetings for 2008/2009 be accepted without an August break. The dates are as follows:

<b>PROPOSED MEETINGS (B) WITHOUT AN AUGUST BREAK</b>	
<b><u>DATE 2008</u></b>	<b><u>MEETING</u></b>
<b>7 MAY</b>	<b>AGM</b>
14 MAY	AMENITIES
21 MAY	-
28 MAY	PUBLIC SERVICES
<b>4 JUNE</b>	-
11 JUNE	POLICY RESOURCES & PERSONNEL -
18 JUNE	-
25 JUNE	COUNCIL
<b>2 JULY</b>	-
9 JULY	AMENITIES
16 JULY	-
23 JULY	PUBLIC SERVICES
30 JULY	-
<b>6 AUGUST</b>	POLICY RESOURCES & PERSONNEL
13 AUGUST	-
20 AUGUST	COUNCIL
27 AUGUST	
<b>3 SEPTEMBER</b>	AMENITIES
10 SEPTEMBER	-
17 SEPTEMBER	PUBLIC SERVICES
24 SEPTEMBER	-
<b>1 OCTOBER</b>	POLICY, RESOURCES & PERSONNEL
8 OCTOBER	-
15 OCTOBER	COUNCIL
22 OCTOBER	-
29 OCTOBER	-
<b>5 NOVEMBER</b>	AMENITIES <i>(Budget)</i>
12 NOVEMBER	PUBLIC SERVICES <i>(Budget)</i>
19 NOVEMBER	-
26 NOVEMBER	POLICY RESOURCES & PERSONNEL <i>(Budget)</i>
<b>3 DECEMBER</b>	-
10 DECEMBER	COUNCIL <i>(Budget)</i>
17 DECEMBER	-
24 DECEMBER	-
31 DECEMBER	-
<b>2009</b>	
<b>7 JANUARY</b>	AMENITIES
14 JANUARY	-
21 JANUARY	PUBLIC SERVICES
28 JANUARY	-
<b>4 FEBRUARY</b>	POLICY RESOURCES & PERSONNEL
11 FEBRUARY	-
18 FEBRUARY	COUNCIL
25 FEBRUARY	-
<b>4 MARCH</b>	AMENITIES
11 MARCH	-
18 MARCH	PUBLIC SERVICES
25 MARCH	-
<b>1 APRIL</b>	POLICY RESOURCES & PERSONNEL
8 APRIL	-
15 APRIL	COUNCIL
22 APRIL	-
29 APRIL	ANNUAL PARISH MEETING

**96. To Receive Auditor's Statutory Report** on the Best Value Performance Plan. The Report was noted and agreed.

**97. To Consider** the virement relating to contingency fund balance and disposal of Sauna and Steam Room equipment off the fixed asset.

Following discussion it was **RESOLVED** that the following be implemented:

- a) 9989 'Renewals Contingency Fund' the balance at the end of the financial year to be carried over into earmarked reserved for the continuation of works at Gang Warily.
- b) 7719 'Best Value Building Improvements' be utilised for the changing rooms refurbishment and any remaining money to be transferred to earmarked reserves and to be utilised for the update of the balcony at Gang Warily.
- c) 7600 'The Election Expenses' due to the costs of £5,990.05 expenses this current year £2,000.00 will be transferred from earmarked reserves.

It was further **RESOLVED** to remove the sauna and steam room equipment and to take the equipment off the fixed asset register.

**98. Arrangement** for overseeing Construction of QEII Pavilion.

Following discussion it was **RESOLVED** that the Centre Manager, in consultation with Cllr Fidler, Cllr E Holtham and Cllr R Wappet be given delegated authority to oversee the construction of QEII pavilion and that the tenders will go before Council at an Extraordinary Meeting on Wednesday 27 February 2008.

**99. To Discuss** the contents of 'Ethical Governance Bulletin' from the New Forest District Council.

Cllr A Glass provided information relating to the Standards Committee and said that Councillors should receive training and if any one has any concerns should contact the appropriate member of the Standards Board.

**100. To Discuss** the potential future use of Solent Blue Line site – available from 24 February 2008.

It was noted that a site visit had been made and a request for extension of the lease for a further month, during which time remedial work would be carried out.

Following discussion it was agreed that a list of restrictions be produced to put out to tender, relating to the future use of the old Solent Blue Line site. These restrictions are referred to the next Council Meeting.

**101. Correspondence:** (All documents are present at the meeting and available at the office.)

**a) For Response:**

- i)** New Forest National Park: Housing Land Availability Assessment: enquiring into any potential housing sites, which we consider may become available over the next 20 years.  
Following discussion it was agreed to refer this request to the next Council Meeting.
- ii)** Invite to attend NALC Conference 2008 to be held at Eastbourne Winter Gardens on 20 – 22 May 2008.  
The Invite was noted.

**b) For Information:**

- i)** Forest warnings on scalding dangers in homes.
- ii)** South East Hampshire Bus Service News
- iii)** Thank-you letter from Waterside Citizens Advice Bureau for grant.
- iv)** Thank-your letter from Girl guiding for grant.
- v)** Thank-you letter from Waterside Heritage for grant.
- vi)** Communities and Local Government: 'Orders and Regulations relating to the Conduct of Local Authority Members in England'

**The above information was noted.**

**c) Documents that are present at the meeting and available at our office:**

- i)** Communique (Community Action Hampshire)
- ii)** Community First, New Forest Newsletter
- iii)** The Insolvency Service
- iv)** Solent News Newsletter

**The above documents were noted.**

**102. To Consider** the extension of the lease at QEII relating to Blackfield Army Cadet Force from July 2007.

Following discussion it was **RESOLVED** to extend the lease for a further seven years, to be dated from November 2007, at the current rent of £100 per annum.

**103. Date of next meeting – 19 March 2008**

**PRIVATE SESSION**

It was **RESOLVED** that, in view of the confidential nature of the business to be transacted, the public, including the press, be excluded from the remainder of the meeting.

**104. To note** letter received from a member of staff relating to part-time employment. Following discussion the letter was noted and agreed.

**105. To Consider** a request from Cllr Mrs K Lord relating to our Youth Outreach Workers hours. Following discussion it was agreed to refer the request to the Handy Trust in April.

**The meeting closed at 8.14pm**