

19 March 2007
FAWLEY PARISH COUNCIL

POLICY, RESOURCES AND PERSONNEL COMMITTEE

Minutes of the meeting of the Policy, Resources and Personnel Committee held on Monday 19 March 2007 at 7.00pm in the Jubilee Hall, Fawley.

p Councillor R Wappet (Chairman)
p Councillor B C Brooks (Vice Chairman)

Councillors:

Councillor Mrs K Lord p Councillor Mrs A McEvoy
p Councillor P Pearce-Smith MBE p Councillor M Palmer
Councillor A Sheppard

Also Present:

Councillor M Fidler
Councillor B Hall

In Attendance:

Mr M Anderson Clerk to the Council
Mrs S King, Minute Clerk
Mr K Lobley, Centre Manager

110 Apologies:

Apologies were received from Councillor Mrs K Lord

111 Declarations of Interest:

Councillor Fidler declared a non-prejudicial interest in Minute 112 Planning, as he is a member of New Forest District Council Planning Committee. He stated that he would consider applications on the evidence in front of him. Councillor Marshall Palmer declared a non-prejudicial interest in Minute 120 as the person applying for use of Church Fields, Fawley is a client of his. Councillor Marshall Palmer also declared a non-prejudicial interest in Minute 130, as he once worked for one of the named builders.

112 Minutes:

It was **RESOLVED** that the minutes of the meeting held on 29 January 2007 be signed as a true record.

113 Planning:

a) **Planning Appeal 06/88900**
Planning Appeal 06/88900 was noted.

b) Planning Appeal – Tree Preservation Order

This Planning Appeal was noted.

c) TPO Order Number 72/02

The Council Supports this application subject to the approval of the Arboriculturist.

The Chairman informed the Committee that he had attend an appeal on Planning Application 06/88782 Land at Walkers Lane South. It had been stated at the meeting that part of the Queen Elizabeth II Recreation Ground might be used for vehicle parking and that access may be provided from the rear of the properties onto the Recreation Ground. The proposed developers have been informed that the Parish Council have not given their permission for these proposals to be carried out.

114 To Agree the Monthly Schedule of Payments for January and February 2007

Following discussion, it was **RESOLVED** that the monthly schedules of payments for January and February 2007 be approved.

115 To Consider and note the Income and Expenditure for the Financial Year up to February 2007.

The Reports were discussed and noted.

116 To Consider and note the cost of operating Gang Warily for the financial year up to February 2007.

The cost of running Gang Warily was discussed and noted.

117 To Consider Suggested Response to the Internal Audit.

Following discussion, the Response to the Report on the Internal Audit was agreed subject to an addition to Paragraph Ref: 4.1 “Failure by the staff to do so is a disciplinary offence”. The Clerk was thanked for the work he had put into producing the Response.

118 To Consider and Agree the Statement of Internal Financial Control.

Following discussion, the Statement of Internal Financial Control was agreed and the Clerk was thanked for his work in producing the Statement.

119 To Consider Establishing a Youth Trust

Following discussion it was agreed to set up a ‘Youth Trust’ subject to further investigations being made into the types of trust. Further information to be brought back to the Committee.

- 120 To Consider a Request** to use the Church Field, Fawley for a parachute landing.
Following discussion it was **RESOLVED** to allow the use of Church Field, Fawley for a parachute landing subject to the Sky Divers having an insurance policy to indemnify the Council against any claims and having the written agreement of the aviation authority and Exxonmobil.
- 121 Correspondence**
- a) **Letter of thanks from the Parish of Fawley**
This letter was noted.
- 121 To Consider Donating records to Waterside Heritage**
Following discussion it was **RESOLVED** to donate records to Waterside Heritage.
- 122 To Consider giving permission for the Jolly Sailor to hold a mini 'beer festival'.**
Following discussion it was **RESOLVED** to allow the Jolly Sailor to hold a 'beer festival' over Easter and for the event to end by 10.00 – 10.30.
- 123 To Receive an Update on Financial Year end 2006/2007 to include Earmarked Reserves and Virements.**
Following discussion it was **RESOLVED** to accept the Earmarked Reserves as presented from the financial year 2006/7.
- 124 Chairman's Announcements:**
- a) **A request for a Seasonal Groundsman.**
Following discussion it was **RESOLVED** that the Clerk be given delegated authority to recruit a Seasonal Groundsman.
- b) **Easter Holiday Opening and Closing Hours.**
Following discussion it was **RESOLVED** that the Centre Manager be given delegated authority to vary the operating times of the Centre during the Easter Holidays.
- 125 To Agree a Working Party with authority to accept a lease arrangement for a replacement photocopier.**
Following discussion it was **RESOLVED** that Chairman of Policy, Resources and Personnel Committee, Chairman of Amenities Committee together with the Clerk and the Centre Manager be given delegated authority to proceed with a replacement photocopier. The Working Party would consider the advantages of leasing or purchasing.
- 126 The date of the next meeting – 11 June 2007**

PRIVATE SESSION

It was RESOLVED that in accordance with Section 100[A][4] of the Local Government Act 1972, the public and the Press be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 9 of Part I of Schedule 12A of the Act.”

127 To Receive and Consider a Bar and Catering Report from the Working Party.

The Centre Manager presented his report.
It was agreed to report back further to the Council.

128 To Consider membership to Hampshire Association of Parish and Town Councils

Following discussion it was **RESOLVED** not to subscribe to National Association of Local Councils, Hampshire Association of Parish and Town Councils and the New Forest Association of Parish and Town Councils for the Council year 2007/8 and to reassess the situation for 2008/9.

129 To Agree the charge for collection and disposal of dog waste

Following discussion it was **RESOLVED** to accept the quotation by New Forest District Council for the collection and disposal of dog waste for 2007/8.

130 To Agree Quotation for the Reception Area.

Following discussion it was **RESOLVED** that the Chairman of the Council, Chairman of Policy, Resources and Personnel Committee together with the Clerk and the Centre Manager form a Working Party that be given delegated authority to accept a quotation. The Working Party was asked to agree that the materials to be used met the specifications and that the Wheelchair access was satisfactory.

The meeting closed 9.00 pm.