

## FAWLEY PARISH COUNCIL

### AMENITIES COMMITTEE

Minutes of a meeting of the Amenities Committee held on Wednesday 2 March 2011 at 7pm in the Jubilee Hall, Fawley.

**Present:** Cllr Mrs S Read (In the Chair), Cllr Mrs K Lord from item 7 (Vice-Chairman), Cllr M Fidler, Cllr Mrs M Alderman, Cllr A Glass, Cllr A McDowall from item 3.

**Also present:** Cllr B Hall, Cllr E Holtham.

1. **Apologies:** None.
2. **Declarations of Interest:** No declarations of interest were made.
3. **Minutes:**

**RESOLVED:** That the minutes of the meetings held on 12 January 2011 be signed as a correct record.

**PUBLIC SESSION:** There were no members of the public present.

#### 4. **Chairman's Remarks:**

New Forest District Council have advised that Planning Application 10/96474 Marston House, Blackfield Road, Blackfield, Fawley, SO45 1WD Use as offices (Use Class A2) will be considered at the Planning Development Control Committee meeting to be held on Wednesday 09 March 2011. Parish Council comments made at the Policy, Resources & Personnel Committee meeting held on 2 February 2011 were (3) We recommend permission, as this would encourage business development in the area.

Any one wishing to attend the meeting please contact the office before 11.30am Monday 7 March 2011.

Southampton University have been in touch regarding an event to highlight how we could benefit from links with their postgraduate programmes in Management Sciences, Operational Research and Finance.

The Masters of Science students undertake a three-month summer project in companies and organisations. They are skilled in business analytics and can work with complex data.

The University is seeking companies and organisations that can offer placements to their young people. For a small fee, students can investigate a wide range of issues for you. They are supervised throughout the project by senior academic staff.

Companies currently involved with the postgraduate programmes include Barclaycard, Ford, Virgin Media, Boeing and the NHS.

Further information is available at the event on Tuesday 29 March at 6.00pm – 8.00pm, at the School of Management, Highfield Campus, University of Southampton.

Please contact the Parish Council office to reserve a place to attend.

**5. Planning**

**a) Parish List:**

11/96678

15 Harrier Green, Holbury, Fawley, SO45 2EY

Single-storey front extension

(4) We recommend refusal as this would visually impact on the street scene and is not in keeping with the surrounding area. It was also considered that it might prove to be restricting for No 14 Harrier Way with regard to access for property maintenance.

11/96580

144 Rollestone Road, Holbury, Fawley, SO45 2HA

Dropped kerb

(3) We recommend permission.

**b) New Forest National Park Authority:**

11/96112

Calshot Activities Centre, Jack Maynard Road, Calshot, Southampton SO45 1BR

Single team swing

(No 3) We recommend permission.

- 6. Monthly Sales Values December 2010 & January 2011:** Members noted the figures and the impact the adverse weather and the current economic climate were having. It was hoped that the increase in activities being provided would ensure an improvement was seen.

**RESOLVED:** To accept the Monthly Sales Values for December 2010 and January 2011 (see attached Appendices A & B).

- 7. The report of the Facilities Manager:** Members noted the report (see attached Appendix C). The meeting was then informed of the success of the half term activities run by the Youth & Community Worker and members wished to pass on their thanks to Debbie Elliott for her hard work.

Cllr Mrs Lord asked that it be minuted that she had allocated her NFDC District Councillor grant allowance to Youth Provision and was pleased with the success currently being experienced.

**8. A report on Staff Training and Grants & Sponsorship:**

The Caretaker/ Cleaners and the Maintenance Assistant have attended COSHH training at the same time as the Future Jobs Fund employees.

Several members of staff have attended Manual Handling and Fire Marshalling Courses, again with the Future Jobs Fund employees.

First Aid training of all staff is almost complete.

A Safe Use of Ladders course has been undertaken by some FJF staff and the Maintenance Assistant.

A Dodgeball course had taken place Tuesday 1 March 2011 and a 6-week course of activities had been bought in by Wildground School.

Local firm Complete Security have contributed £50 towards a marching band for the Armed Forces Day.

Cllr Fidler had reported that Dibden Allotments Fund might look favourably on an application for on going funding. The Clerk updated that funding would be available subject to the setting up of a Charitable Trust.

9. **To consider variety of classes, which could be taught by instructors who would be, paid an hourly rate:** Cllr Mrs Read advised that a local established instructor would be interested in running Yoga / Pilates / Breathing exercise classes at Gang Warily and so a survey of customers would be undertaken to see if there was enough interest to follow this up. The meeting was also advised of the success of the Zumba classes taking place at Gang Warily and the QEII Recreation Ground with these currently being run by an external instructor. A member of staff would be attending a course to enable her to teach Zumba so that daily classes could hopefully be run.  
Cllr Mrs Lord advised of disparity in the prices charged for Zumba between recreation centres locally.

**RESOLVED:** To survey customers to ascertain interest in Yoga / Pilates / Breathing exercise classes.  
To send a letter to NFDC Leisure with ideas to promote and develop activities within the different recreation centres in the New Forest.

10. **Agreement regarding staff membership plus one:**

**RESOLVED:** To allow staff members only free use of the fitness suite. Free use of the courts to be permitted but accompanying players to be charged the going rate.

11. **A drinks kiosk at Gang Warily:** The Clerk advised that a drinks kiosk could be provided for customers in the corridor of Gang Warily and that 2 volunteers were available to run it. The building work required had been costed at £1800, which could be met from budget code 8404 in the 2011/12 financial year. A coffee machine could be leased with favourable terms whilst he was donating equipment such as cups, saucers and freezers. Other costs were being kept to a minimum and it was hoped that the risk factor in setting up the kiosk was small. At this point in the meeting the Chair introduced items for future purchase against budget code 8404 and some confusion arose as to what was being discussed and proposed. Some cross table debate took place between other Councillors without referral to the Chair. Cllr Glass called for control of the meeting and reminded members of the 3-day rule for tabling ideas. The Clerk advised Councillors that the Chair had introduced the other items in order to provide an overview of the intended expenditure to replace the income generated by the sun bed but that more than one provision may be needed to do this. He then confirmed this item was not for discussion at this time and would be brought to a future meeting. With order re-established it was

**RESOLVED:** To proceed with setting up a drinks kiosk at Gang Warily providing adequate funding was available.

12. **Disabled car parking at Gang Warily:** Members were advised of the need for more disabled parking bays.

**RESOLVED:** To proceed with the installation of extra disabled parking spaces at Gang Warily but to retain some duty staff bays near entrance.

13. **Response to the NFDC Public Consultation on where the new development needed should be located.**

**RESOLVED:** To forward comments as listed by Cllr Holtham (see attached Appendix D) regarding the Local Development Framework Consultation.

**14. Letter to PCT reference Dental Practice:** Members were advised of complaints received from parishioners regarding the availability of NHS dental practitioners. A practice had been opened in the last few years on the Chevron Business Park specifically for NHS patients but it was believed that the NHS Patient list was full whilst private patient treatment was being advertised and provided.

**RESOLVED:** To contact the Dental Practice and enquire regarding the service being provided for NHS patients.

**15. Correspondence**

**a) For information:**

i) Final figure received from sale of sun bed. Noted.

**c) Available from the office upon request:** NFDC Forward Plan of Key Decisions 1 March – 30 June 2011. Noted.

**Exclusion of public and press.**

**RESOLVED:** That, considering the confidential nature of the business to be transacted, the public, including the press, be excluded from the remainder of the meeting.

**16. Staffing Matters: See Confidential Minute File.**

a) Update on the Future Job Funds.

**17. Date of next meeting:** To be agreed at Annual General Meeting to be held on 11 May 2011.

There being no further business the meeting closed at 8.35 pm.

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Chairman