

**FAWLEY PARISH COUNCIL
POLICY, RESOURCES AND PERSONNEL COMMITTEE**

Minutes of a meeting of the Policy, Resources and Personnel Committee held on Wednesday 2 February 2011 at 7.00pm in the Jubilee Hall, Fawley.

Present: Cllr L McDermott Vice-Chairman (In the Chair), Cllr L Dunsdon (Chairman), Cllr M Fidler, Cllr E Holtham, Cllr M Palmer, Cllr Mrs S Read.

Also Present: Cllr B Hall, PC A Woodhead until item 6.

In attendance:

Stephen Nash, Parish Clerk.

Mrs S Markides, HR & Admin Officer.

Cllr Mrs McDermott welcomed Cllr Palmer to his first Policy, Resources and Personnel Committee meeting.

1. **Apologies:** Cllr R Lewis, Inspector A Reading, Hythe Police.
2. **Declarations of Interest:** Cllr Palmer declared a prejudicial interest in item 17 Staffing Matters as his wife was employed at Gang Warily. Cllr Mrs McDermott declared prejudicial interests in item 13 Parent Link as she was involved with the charity and item 17 Staffing Matters as she was a personal friend of a staff member.

3. **Minutes:**

RESOLVED: That the minutes of the meeting held on 24 November 2010 be confirmed as a correct record.

PUBLIC SESSION: There were no members of the public present.

4. **Chairman's Remarks:** NFDC had advised that the following planning applications were to be discussed at the Planning Development Control Committee meeting to be held on 9 February 2011.

10/96442
66 Hampton Lane, Blackfield, Fawley, SO45 1WN
2 houses, access from Woodlands Gardens

10/96495
Sugar Loaf, Kings Copse Road, Blackfield, Fawley, SO45 1XF
House; detached garage; demolition of existing

10/96428
Land adjacent Francis Court, Waltons Avenue, Holbury, Fawley, SO45 2LU
House; garage; parking; access

Any one wishing to attend the meeting to please contact the office before Monday 7 February 11.30am.

The Chairman also advised of the plaque being unveiled on 16 February 2011 to mark 25 years of operation of Gang Warily.

5. **An update Police Report from PC A Woodhead:** PC Woodhead advised that currently crime figures for the area were low although burglaries and vehicle crime continued to be a high priority within the parish with 2 recent incidents of burglary. PC Woodhead advised that it would assist the police in tracking stolen goods if photos of property and notes of serial numbers were taken. He emphasised the need for the public to be vigilant keeping windows and doors locked and garages shut.
- Holbury had seen an increase in vehicle crime with extra patrols taking place. A number of untaxed vehicles had been brought to their attention and fines issued.
- In liaison with NFDC and the Heather Road Centre monthly meetings were taking place where residents were able to bring any concerns they may have to the Police. It was hoped that a Crime Prevention day would take place at Calshot in the near future.

6. **Planning:**

a) Hampshire County Council Town & Country Planning (General Development Procedure) Order 1995

Tradebe Fawley Limited, Charleston Road, Hardley, Hythe, Southampton, SO45 3NX
Application for Hazardous Substance Consent

Members were happy to accept the decision reached by the County Council's Officers under their delegated powers.

b) Parish List:

11/96604

Tradebe Fawley Limited, Charleston Road, Hardley, Fawley, SO45 3ZA
Application for Hazardous Substance Consent

(5) We are happy to accept the decision reached by the District Council's Officers under their delegated powers.

10/96474

Marston House, Blackfield Road, Blackfield, Fawley, SO45 1WD
Use as offices (Use Class A2)

(3) We recommend permission, as this would encourage business development in the area.

c) New Forest District Council Tree Works:

11/0006

24 Sherwood Way, Langley, Southampton, SO45 1ZQ

T1 Oak – Fell

T2 Oak – Remove right hand side trunk

We support the recommendation of the Arboriculturist but are concerned that the work has already taken place.

11/0014

16 The Saplings, Holbury, Southampton, SO45 2QP

T1 Oak – Reduce branches over washing area by up to 2m
Support.

7. **Monthly Schedule of Accounts November and December 2010.**

RESOLVED: To accept the monthly schedule of payments for November and December 2010 (see attached Appendices A & B).

8. **A report on Staff Training and Grants & Sponsorship.** The report was noted. The Clerk advised that a grant of £1000 from HCC would be received in April to provide art activities within the Parish. Exxonmobil had donated £1000 and N'power £250.00 towards the Armed Forces Celebrations whilst an application for £10,000 had been made for funds to provide external coaching.

Cllr Dunsdon left the meeting.

9. **Fawley Fun Day:**

RESOLVED: To combine the Fawley Fun Day with Armed Forces Day for 2011.

Cllr Dunsdon returned to the meeting.

10. **Discounts for users of Parish Facilities:** The Clerk explained to the meeting that the discounts currently offered, for the majority of times, resulted in a loss to the Council.

RESOLVED: To accept the recommendation that there be a discount of 10% only given to all discounted users of Parish facilities. To inform the groups who currently receive larger discounts that grant payments may be available to offset their additional costs, on a first come, first served basis.

11. **Block-booking pricing amendments from Jan 2011 and April 2011** (see attached Appendix C). Noted.

12. **Grant Applications: RESOLVED:** That the following grants be made:

- a) **Village Stitchers:** £150.00
- b) **Waterside Heritage:** £250.00
- c) **New Forest Citizens Advice Bureau:** £300
- d) **New Forest Disability Information Service:** No payment.
- e) **Oakhaven Hospice Trust:** £200
- f) **Victim Support:** No payment
- g) **New Hope Community Church** No payment
- h) **Waterside Cancer Support Centre** No payment

13. **The setting up of a Charitable Trust, Parent Link:** Members had previously received information on this. Discussion on the benefits and any liabilities there might be to the Council took place and it was confirmed that the project would not be taken beyond the funding available. It was noted that the Council representative should have been elected at a Parish Council meeting.

RESOLVED: That subject to full cost recovery and contract approval by Council at a later date, the Council would consider future employment of a member of staff. The guidance of the Auditor to be sought concerning third party payments of the Charitable Trust.

14. **An update regarding the Waste Transfer Station, Holbury:** The Clerk advised of regulation changes that appeared to have taken place prior to permission being granted for the Waste Transfer Station. Currently information on the permission for the establishment of a car park at the original site and which plans were used in giving permission for the subsequent recycling plant was awaited.

15. **Lighting in the car park of QEII:** It was advised that the lighting of the car park was poor and improvements had been made. It was noted that in future the Chairman of the relevant committee be advised before work is undertaken.

- 16. Correspondence:**
a) For information:
i) NFDC Public Consultation on a new Plan for your Area. It was noted that a further date of Monday 21 February 4.30pm-8pm at Jubilee Hall had been arranged.

b) **Available from the office:** NFDC Forward Plan of Key Decisions 01 February – 31 May 2011, NFDC Directory of Highway Works January 2011. Noted.

Exclusion of public and press.

RESOLVED: That, considering the confidential nature of the business to be transacted, the public, including the press, be excluded from the remainder of the meeting.

- 17. Staffing Matters:** See confidential minute file.

- 18. Charges for rental of field by Jubilee Horse Club:**

RESOLVED: To accept the recommendation of the Clerk to increase the charges for rental of the field by £500 per annum to £2300 per annum plus water rates. No additional charge to be made for extra horses.

- 19. Date of next meeting:** 30 March 2011.

There being no further business the meeting closed at 9.03 pm.

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Chairman